Franklin Park Public Library District
Regular Board Meeting of October 14, 2025

The Board meeting was called to order by Board President Grieashamer at 7:04 PM.

Board members present: Katy Boehm, Kay Frey, Frank Grieashamer, Jeremy Mazur, Michael Vallone (arrived at 7:12 PM)

Board members absent: Debra Benacka, Betsy Chaidez

Staff members present: Vanessa Morrison, Executive Director; Marcin Wrobel, Assistant Director

Others in Attendance: Andrea Cesaro, President of Friends of the Franklin Park Library; Cathy Hannon, patron; Susanna Perez, patron

Public Comment

- Andrea Cesaro, President of the Friends of the Franklin Park Library, made an announcement that the Friends would be disbanding effective at the end of the year.
- Patron Cathy Hannon questioned what programs would take place of the cancelled Chair Yoga classes.
- Patron Susanna Perez asked what will happen with the Book Sale after Friends of the Library disband.

Disposition of Minutes

Mazur moved and Frey seconded tabling the vote on the approval of the minutes of the Regular Board meeting of September 9, 2025 until the November meeting. Motion #1 carried. Voice vote: Aye – 5, Nay – 0, Absent – 2, Abstain – 0.

Financial Reports and Approval of Expenditures

Vallone read the financial reports. Three handwritten checks (#5677 - 5679) and forty-nine vendor checks (#10097 - 10145) from Wintrust Bank Checking and 7 direct debits were issued in the month of September totaling $54,445.62. Payroll checks in the amount of $61,513.60 with $23,842.00 in taxes and $4,779.33 in other withholdings were issued in September. In September, the IMRF payment was made in the amount of $5,914.36. The warrant shows a total disbursement for operations of $150,494.91.

Frey moved and Mazur seconded the approval of expenditures. Motion #2 carried. Boehm – Aye, Frey – Aye, Grieashamer – Aye, Mazur – Aye, Vallone – Aye. Nay – 0, Absent – 2, Abstain – 0.

Communications None.

Committee Reports None.

Executive Director and Staff Reports

Morrison's written report to the Board was included in the Board packet along with Adult & Teen Services, Patron Services, and Youth Services department reports.

Unfinished Business

Planning & Grants
Morrison and Head of Youth Services Connie Meade applied for the Jerry Kline Community Impact Prize. Other possible grant resources were also discussed.

Annex
Progress was made with moving and organizing the files that were moved inside the Library from the Annex.

Policy Discussion
The Meeting Room Policy was revised and presented to the Board. Frey moved and Mazur seconded tabling the vote on approving the policy change until the November meeting. Motion #3 carried. Boehm – Aye, Frey – Aye, Grieashamer – Aye, Mazur – Aye, Vallone – Aye. Nay – 0, Absent – 2, Abstain – 0.

The Building and Patron Conduct Policy was revised and presented to the Board. The discussion was tabled until some suggested changes could be made to the policy.

At the Board's request, Morrison searched for any stand-alone Narcan Policies for any other organizations but could not locate any. A Narcan Procedure was introduced as part of two revised excerpts to the Emergency Manual. Grieashamer moved and Boehm seconded adding the additions to the Emergency Manual with the suggested changes. Motion #4 carried. Boehm – Aye, Frey – Aye, Grieashamer – Aye, Mazur – Aye, Vallone – Aye. Nay – 0, Absent – 2, Abstain – 0.

A new and expanded version of the Homebound Policy, now referred to as the Library Delivery Policy, was introduced. Frey moved and Mazur seconded approving the Library Delivery Policy. Motion #5 carried. Voice vote: Aye – 5, Nay – 0, Absent – 2, Abstain – 0.

Taxing Issue
There was no report.

Flagpole
There was no report.

New Business

Illinois Funds
Morrison requested the Board's approval to change the primary contact information for the Illinois Funds account from former Director Saeli to herself. Frey moved and Mazur seconded approving Morrison as the primary contact. Motion #6 carried. Boehm – Aye, Frey – Aye, Grieashamer – Aye, Mazur – Aye, Vallone – Aye. Nay – 0, Absent – 2, Abstain – 0.

Ratification of New Hires
The following new hires stand to be ratified:

- Part-time Patron Services Assistant Angelique Miguel at $15.45 hourly.
- Part-time Patron Services Assistant Sarina Okrzesik at $15.45 hourly.
- Part-time Patron Services Assistant Alyssa Sierra at $15.45 hourly.
- Part-time Patron Services Assistant Leah Knobbe at $15.45 hourly.
- Part-time Youth Services Assistant Isabella Zizzo at $15.45 hourly.
- Full-time Adult & Teen Services Librarian Jennifer Van Vegten at $51,500 annually.

Frey moved and Boehm seconded ratifying the hiring of the five part-time employees. Motion #7 carried. Boehm – Aye, Frey – Aye, Grieashamer – Aye, Mazur – Aye, Vallone – Aye. Nay – 0, Absent – 2, Abstain – 0.

Grieashamer moved and Frey seconded ratifying the one full-time hiring. Motion #8 carried. Boehm – Aye, Frey – Aye, Grieashamer – Aye, Mazur – Aye, Vallone – Aye. Nay – 0, Absent – 2, Abstain – 0.

Sunday Hours
The Board discussed the possibility of the Library resuming offering Sunday hours. The discussion will be continued at future meetings after more information is collected.

Friends of the Library
As per the announcement from the President of the Friends during Public Comments, the group will be disbanding by the end of 2025.

Closed/Executive Session
Grieashamer moved and Mazur seconded that the meeting enter Executive Session to discuss the following:

- Employment, Compensation, Discipline, Performance or Dismissal of Certain Employees 5 ILCS 120/2(c)(1)
- Establishment of Reserves or Settlement of Claims 5 ILCS 120/2(c)(12)

Motion #9 carried. Boehm – Aye, Frey – Aye, Grieashamer – Aye, Mazur – Aye, Vallone – Aye. Nay – 0, Absent – 2, Abstain – 0.

The Board entered Executive Session at 8:31 PM.

The Board exited Executive Session at 8:50 PM. No action was taken during Executive Session.

All trustees were still present along with Executive Director Morrison.

Adjournment
Frey moved and Boehm seconded that the meeting be adjourned. Motion #10 carried. Voice vote: Aye – 5, Nay – 0, Absent – 2, Abstain – 0.

The meeting adjourned at 8:50 PM.