

Franklin Park Public Library District
Regular Board Meeting of August 12, 2025

The Board meeting was called to order by Board President Grieshamer at 7:14 PM.

Board members present: Katy Boehm, Kay Frey, Frank Grieshamer, Jeremy Mazur, Michael Vallone

Board members absent: Debra Benacka, Betsy Chaidez

Staff members present: Vanessa Morrison, Executive Director; Marcin Wrobel, Assistant Director

Others in Attendance: Connie Meade, Head of Youth Services; Amelia Tulod, Adult & Teen Services Librarian; Jennifer Van Vegten, Adult & Teen Services Librarian

Public Comment

- Connie Meade, Head of Youth Services, presented a copy of the children's Summer Reading recap document she created to the Board.
- Amelia Tulod, Adult & Teen Services Librarian, presented the Board with some information about Narcan in relation to Illinois House Bill 1910, which was passed by both houses of the state legislature and signed by Governor Pritzker. It requires Illinois public libraries to have opioid antagonists on hand for people experiencing opioid overdoses and provide staff training on administering the antagonist. It will go into effect on January 1, 2026.
- Jennifer Van Vegten, new Adult & Teen Services Librarian, attended and introduced herself to the Board.

Disposition of Minutes

Frey moved and Boehm seconded that the minutes of the Regular Board meeting of June 10, 2025, be approved. Motion #1 carried. Voice vote: Aye – 5, Nay – 0, Absent – 2, Abstain – 0.

Mazur moved and Boehm seconded that the minutes of the Regular Board meeting of July 8, 2025, be approved. Motion #2 carried. Voice vote: Aye – 5, Nay – 0, Absent – 2, Abstain – 0.

Financial Reports and Approval of Expenditures

Vallone read the financial reports. Fifty-eight checks #5672, 5674, 5675, 10000-10054 from Wintrust Bank Checking and 10 direct debits were issued in the month of July totaling \$58,210.65. Checks #5642 and 5647 were voided. Payroll checks in the amount of \$80,704.04 with \$36,459.00 in taxes and \$6,103.00 in other withholdings were issued in July. In July, the IMRF payment was made in the amount of \$4,733.38. The warrant shows a total disbursement for operation of \$186,210.07.

Vallone moved and Mazur seconded the approval of expenditures. Motion #3 carried. Boehm – Aye, Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye. Nay – 0, Absent – 2, Abstain – 0.

Communications

None.

Committee Reports

None.

Franklin Park Public Library District
Regular Board Meeting of August 12, 2025

Executive Director and Staff Reports

Morrison's written report to the Board was included in the Board packet along with Adult & Teen Services, Patron Services, and Youth Services department reports.

Unfinished Business

Tentative Budget

Frey moved and Boehm seconded the approval of the revised budget for Fiscal Year 2025-2026. Motion #4 carried. Boehm – Aye, Frey – Aye, Grieashamer – Aye, Mazur – Aye, Vallone – Aye. Nay – 0, Absent – 2, Abstain – 0.

Narcan in Libraries

There was a discussion about staff training for administering Narcan in an emergency.

Secretary's Audit

Boehm and Mazur are in the process of reviewing minutes from the last fiscal year's Board Meetings.

Self-Checkout Stations

Both the Borrowing Policy and Collection Development Policy, respectively, mention that parents/guardians are responsible for what minors check out.

Planning & Grants

Morrison updated the Board on the ongoing stages of the Strategic Planning process and reminded them about the upcoming Board & Leadership Team Retreat in September. Other possible grant resources were also discussed.

Annex

Morrison presented an Annex Project Timeline to the Board.

Policy Discussion

Discussion about the Revised Salary Schedule and the adjustment of staff's salaries who are no longer at the minimum.

Taxing Issue

There was no report.

Flagpole

There was no report.

Franklin Park Public Library District
Regular Board Meeting of August 12, 2025

New Business

Ordinance to Transfer Funds to the Special Reserve Fund

Frey moved and Mazur seconded approving a transfer to the Special Reserve Fund. Motion #5 carried. Boehm – Aye, Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye. Nay – 0, Absent – 2, Abstain – 0.

Budget & Appropriations Ordinance for Fiscal Year 2025-2026

Frey moved and Vallone seconded to accept the budget as presented by Morrison. Motion #6 carried. Boehm – Aye, Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye. Nay – 0, Absent – 2, Abstain – 0.

Closed/Executive Session

There was no Closed Session.

Adjournment

Vallone moved and Boehm seconded that the meeting be adjourned. Motion #7 carried. Voice vote: Aye – 5, Nay – 0, Absent – 2, Abstain – 0.

The meeting adjourned at 8:20 PM.