

Franklin Park Public Library District
Regular Board Meeting of June 10, 2025

The Board meeting was called to order by Board President Grieashamer at 7:00 PM.

Board members present: Debra Benacka (sworn in after Financial Reports), Katy Boehm (sworn in after Financial Reports), Kay Frey, Frank Grieashamer, Jeremy Mazur, Michael Vallone (left at 7:15 PM after Financial Reports).

Board members absent: Betsy Chaidez

Staff members present: Vanessa Morrison, Executive Director; Marcin Wrobel, Assistant Director, Michelle Mitchell, Administrative Services Coordinator

Others in Attendance: April Arellano, Village of Franklin Park Clerk; various members of the public

Public Comment

None.

Disposition of Minutes

Frey moved and Vallone seconded that the minutes of the Regular Board meeting of May 13, 2025, be approved. Motion #1 carried. Voice vote: Aye – 4, Nay – 0, Absent – 1, Abstain – 0.

Financial Reports and Approval of Expenditures

Vallone read the financial reports. Sixty-six checks #5569-5634 from Wintrust Bank Checking and fifteen direct debits were issued in the month of May totaling \$133,010.28. Checks #5590-5594 were voided. Payroll checks in the amount of \$68,112.29 with \$24,854.76 in taxes and \$1,906.25 in other withholdings were issued in May. In May, the IMRF payment was made in the amount of \$4,610.54. The warrant shows a total disbursement for operation of \$232,494.12.

Vallone moved and Mazur seconded the approval of expenditures. Motion #2 carried. Frey – Aye, Grieashamer – Aye, Mazur – Aye, Vallone – Aye. Nay – 0, Absent – 1, Abstain – 0.

Swearing In of Elected and Appointed Trustees

Village Clerk April Arellano swore in elected trustees, Frank Grieashamer and Debra Benacka, and appointed trustee, Katy Boehm.

Election of Officers

Grieashamer opened the floor to nominations for President.

Frey moved and Mazur seconded to elect Frank Grieashamer as Board President. There were no further nominations. Grieashamer closed the floor to nominations for President.

Grieashamer opened the floor to nominations for Vice President.

Mazur moved and Grieashamer seconded to elect Kay Frey as Vice President. There were no further nominations. Grieashamer closed the floor to nominations for Vice President.

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Grieashamer opened the floor to nominations for Treasurer.

Grieashamer moved and Benacka seconded to elect Michael Vallone as Treasurer. There were no further nominations. Grieashamer closed the floor to nominations for Treasurer.

Grieashamer opened the floor to nominations for Secretary.

Frey moved and Boehm seconded to elect Jeremy Mazur as Secretary. There were no further nominations. Grieashamer closed the floor to nominations for Secretary.

President Grieashamer directed Secretary Mazur to enter the nominated slate as the elected slate.

Communications

None.

Committee Reports

None.

Executive Director and Staff Reports

Morrison's written report to the Board was included in the Board packet along with Adult & Teen Services, Patron Services, and Youth Services department reports.

New Business

Appointment of Committees

Tabled until July meeting.

Ratification of New Hire – Adult & Teen Services

The hiring of Andrew Matsas as Adult & Teen Services Librarian stands to be approved. Frey moved and Mazur seconded approving the hiring. Motion #3 carried. Benacka – Aye, Boehm – Aye, Frey – Aye, Grieashamer – Aye, Mazur – Aye. Nay – 0, Absent – 2, Abstain – 0.

Ratification of New Hire – Youth Services

The hiring of Hannah Kupfer as temporary Youth Services Assistant Librarian II stands to be approved. Frey moved and Boehm seconded approving the hiring. Motion #4 carried. Benacka – Aye, Boehm – Aye, Frey – Aye, Grieashamer – Aye, Mazur – Aye. Nay – 0, Absent – 2, Abstain – 0.

Budget & Appropriations Hearing Date

Board agreed to hold the hearing before the meeting on August 12, 2025 at 7:00 PM.

Merit Raise Proposal

Discussed during Executive Session.

Salary Schedule Proposal

Discussed during Executive Session.

Unfinished Business

Annex

Progress is being made on clearing it, although it is somewhat slow. A timeline was suggested to increase progress.

Planning & Grants

Morrison updated the Board about the ongoing stages of the Strategic Planning process. Possible grant resources were also discussed.

Policy Discussion

The Revised Organizational Chart was again discussed.

Taxing Issue

There was no report.

Closed/Executive Session

Grieashamer moved and Frey seconded that the meeting enter Executive Session to discuss "Employment, Compensation, Discipline, Performance or Dismissal of Certain Employees 5 ILCS 120/2(c)(1)."

"Selection of a Person to Fill a Public Office 5 ILCS 120/2(c)(3)." Motion #5 carried. Benacka – Aye, Boehm – Aye, Frey – Aye, Grieashamer – Aye, Mazur – Aye. Nay – 0, Absent – 2, Abstain – 0.

The Board entered Executive Session at 8:03 PM. The Board exited Executive Session at 8:41 PM. All trustees were still present along with Executive Director Morrison.

Merit Raise Proposal

Grieashamer asked Morrison to prepare the budget with up to a 3.5% merit raise for staff. Benacka moved and Mazur seconded. Motion #6 carried. Voice vote: Aye – 5, Nay – 0, Absent – 2, Abstain – 0.

Adjournment

Benacka moved and Mazur seconded that the meeting be adjourned. Motion #7 carried. Voice vote: Aye – 5, Nay – 0, Absent – 2, Abstain – 0.

The meeting adjourned at 8:43 PM.