

Franklin Park Public Library District  
Regular Board Meeting of July 8, 2025

The Board meeting was called to order by Board President Grieashamer at 7:00 PM.

Board members present: Debra Benacka (joined at 7:02 PM), Katy Boehm, Kay Frey, Frank Grieashamer, Jeremy Mazur, Michael Vallone

Board members absent: Betsy Chaidez

Staff members present: Vanessa Morrison, Executive Director; Marcin Wrobel, Assistant Director, Michelle Mitchell, Administrative Services Coordinator

Others in Attendance: Several library staff members and members of the public.

**Public Comment**

None.

**Disposition of Minutes**

Grieashamer moved and Mazur seconded tabling the approval of the minutes of the Regular Board meeting of June 10, 2025 until the August meeting, due to additions and corrections being needed. Motion #1 carried.  
Voice vote: Aye – 6, Nay – 0, Absent – 1, Abstain – 0.

**Financial Reports and Approval of Expenditures**

Vallone read the financial reports. Thirty-six checks #5635-5671 from Wintrust Bank Checking and 12 direct debits were issued in the month of June totaling \$66,073.61. Payroll checks in the amount of \$69,409.04 with \$24,998.28 in taxes and \$1,493.38 in other withholdings were issued in June. In June, the IMRF payment was made in the amount of \$4,729.26. The warrant shows a total disbursement for operation of \$166,703.57.

Mazur moved and Vallone seconded the approval of expenditures. Motion #2 carried. Benacka – Aye, Boehm – Aye, Frey – Aye, Grieashamer – Aye, Mazur – Aye, Vallone – Aye. Nay – 0, Absent – 1, Abstain – 0.

**Communications**

None.

**Committee Reports**

None.

**Executive Director and Staff Reports**

Morrison's written report to the Board was included in the Board packet along with Adult & Teen Services, Patron Services, and Youth Services department reports.

**Unfinished Business**

**Self-Checkout Stations**

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At the request of Grieashamer, before the Executive Director and Staff Reports, a discussion was held between Board members and Morrison and Wrobel regarding the new self-checkout stations.

Annex

A plan for dealing with property and documents stored in the Annex and possible funding sources for the building's demolition were discussed.

Planning & Grants

Morrison updated the Board about the status of the Per Capita grant award and the ongoing stages of the Strategic Planning process. Other possible grant resources were also discussed.

Committee Appointments

The following trustees volunteered for committees:

- Planning & Grants – Boehm & Frey
- Personnel & Policy – Benacka & Frey
- Building & Grounds – Mazur & Chaidez
- Finance – Vallone & Grieashamer

Policy Discussion

There was no report.

Taxing Issue

There was no report.

Salary Schedule

Morrison presented an updated draft of the Library's Salary Schedule for feedback and possible approval. After some discussion about correcting a few sections, Mazur moved and Boehm seconded approving the updated Salary Schedule. Motion #3 carried. Benacka – Aye, Boehm – Aye, Frey – Aye, Grieashamer – Aye, Mazur – Aye, Vallone – Aye. Nay – 0, Absent – 1, Abstain – 0.

**New Business**

Secretary's Audit

Boehm volunteered to do the audit of meeting minutes with Mazur.

Flagpole

Tabled until next meeting.

Tentative Budget

Several board members had questions about the tentative budget for FY2026. They asked Morrison to reach out to consultant Kelly Zabinsky for clarification on a few amounts. Approval of the budget tabled until after the budget hearing on August 12, 2025, which takes place before the regular Board meeting.

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**Closed/Executive Session**

Grieashamer moved and Boehm seconded that the meeting enter Executive Session to discuss "Employment, Compensation, Discipline, Performance or Dismissal of Certain Employees 5 ILCS 120/2(c)(1)." Motion #4 carried. Benacka – Aye, Boehm – Aye, Frey – Aye, Grieashamer – Aye, Mazur – Aye, Vallone – Aye. Nay – 0, Absent – 1, Abstain – 0.

The Board entered Executive Session at 8:54 PM. The Board exited Executive Session at 9:15 PM.

The North entrance doors remained open to the public for the full duration of the meeting after the main Library doors were closed at the Library's regular 9:00 PM closing time.

All trustees were still present along with Executive Director Morrison. No action was taken during Executive Session.

**Adjournment**

Boehm moved and Vallone seconded that the meeting be adjourned. Motion #5 carried. Voice vote: Aye – 6, Nay – 0, Absent – 1, Abstain – 0.

The meeting adjourned at 9:16 PM.