

Franklin Park Public Library District  
Regular Board Meeting of March 12, 2024

The Board meeting was called to order by Board President Grieshamer at 7:16PM.

Board members present: Betsy Chaidez, Kay Frey, Frank Grieshamer, Tina Hagerstrom, Jeremy Mazur (*joined after meeting called to order*), Michael Vallone, Teresita Zaretsky

Board members absent: None

Staff members present: Vanessa Morrison, Executive Director, Marcin Wrobel, Assistant Director/Head of Public Services, Michelle Mitchell, Administrative Services Manager

**Public Comment**

There was no public comment.

**Disposition of Minutes**

Frey moved and Hagerstrom seconded that the minutes of the Regular Board meeting of February 13, 2024, be approved. Motion #1 carried. Voice vote: Aye – 6, Nay – 0, Absent – 1 (Mazur), Abstain – 0.

**Financial Reports and Approval of Expenditures**

Vallone read the financial reports. Frey moved and Vallone seconded that checks #25708 to #25747 and eight direct debits were issued in the month of February totaling \$48,097.56. Payroll checks in the amount of \$64,887.53 with \$23,962.87 taxes and \$1,164.42 in other withholdings were issued in February. A payment of \$4,521.28 was issued to IMRF for the January withholdings. The warrant shows a total disbursement for operations of \$142,633.66. Motion #2 carried: Chaidez – Aye, Frey – Aye, Grieshamer – Aye, Hagerstrom – Aye, Vallone – Aye, Zaretsky – Aye. Nay – 0, Absent – 1 (Mazur), Abstain – 0.

Frey moved and Zaretsky seconded the transfer of \$100,000 from Wintrust to U.S. Bank. Motion #3 carried: Chaidez – Aye, Frey – Aye, Grieshamer – Aye, Hagerstrom – Aye, Vallone – Aye, Zaretsky – Aye. Nay – 0, Absent – 1 (Mazur), Abstain – 0.

**Communications:** None.

**Committee Reports:** None.

**Unfinished Business**

**Annex**

After discussion, the group decided to wait to pursue demolition of the annex until after the Library building itself is officially evaluated. The Board asked Morrison to get at least 3 (three) proposals for evaluation of the building. Further discussion will be tabled until next meeting.

**Facility & Strategic Planning**

Andy Dogan from Williams Architects presented to the Board about what services he/his firm offers and answered their questions.

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Meeting Room Dedication

The Board chose to include it as part of the Summer Reading Kick-off Party on June 1<sup>st</sup>. Morrison will work on making up and sending out invitations to local and state elected officials.

Grants

Several possible grant resources were discussed. Morrison informed the Board that she had purchased a subscription to the GrantStation database online which will help her find other grant opportunities.

Taxing Issue

There was no report.

Policy Discussion: Revision of Personnel Code Appendix A: Tuition Reimbursement Policy

Tabled until next meeting.

Executive Director and Staff Reports

Morrison's written report to the Board was included in the Board packet along with Circulation Services, Public Services, and Technical Services department reports.

New Business

Ratification of New Hires – Circulation Services

The hiring of Tyler Franklin and Ayana Hernandez stands to be approved. Frey moved and Zaretsky seconded the hiring. Motion #4 carried. Chaidez – Aye, Frey – Aye, Grieshamer – Aye, Hagerstrom – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay – 0, Absent – 0, Abstain – 0.

Nonresident Library Card Program Participation

Frey moved and Hagerstrom seconded that the Library continue to participate in the Nonresident Library Card Program. Motion #5 carried. Chaidez – Aye, Frey – Aye, Grieshamer – Aye, Hagerstrom – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay – 0, Absent – 0, Abstain – 0.

Concrete Work

Mazur moved and Chaidez seconded approving the plan to have concrete work done outside in front of and around the Library building. Motion #6 carried. Chaidez – Aye, Frey – Aye, Grieshamer – Aye, Hagerstrom – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay – 0, Absent – 0, Abstain – 0.

Closed/Executive Session

Frey moved and Zaretsky seconded going to Closed Session to discuss Employment, Compensation, Discipline, Performance or Dismissal of Certain Employees. Motion #7 carried. Chaidez – Aye, Frey – Aye, Grieshamer – Aye, Hagerstrom – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay – 0, Absent – 0, Abstain – 0.

The Board entered Closed Session at 8:40 PM. The Board exited Closed Session at 8:44 PM. President Grieshamer noted that all Board members were still present along with Executive Director Morrison.

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No action was taken during Closed Session.

**Adjournment**

Hagerstrom moved and Zaretsky seconded that the meeting be adjourned. Motion #8 carried. Voice vote:  
Aye – 7, Nay – 0, Absent – 0, Abstain – 0.

The meeting adjourned at 8:44PM.