

Franklin Park Public Library District
Regular Board Meeting of January 9, 2024

The Board meeting was called to order by Board President Grieashamer at 7:00PM.

Board members present: Kay Frey, Frank Grieashamer, Jeremy Mazur, Michael Vallone

Board members absent: Betsy Chaidez, Tina Hagerstrom, Teresita Zaretsky

Staff members present: Vanessa Morrison, Executive Director, Marcin Wrobel, Assistant Director/Head of Public Services, Michelle Mitchell, Administrative Services Manager

Also present: Kelly Zabinski, Accounting Consultant and two members of the public.

Public Comment

There was no public comment.

Disposition of Minutes

Vallone and Mazur seconded that the minutes of the Regular Board meeting of December 12, 2023 be approved. Motion #1 carried. Voice vote: Aye – 4, Nay - 0, Absent – 3, Abstain – 0.

Financial Reports and Approval of Expenditures

Vallone read the financial reports. Mazur moved and Frey seconded that checks #25583 to #25657 and four direct debits were issued in the month of December totaling \$66,548.81. Checks #25611-635 were voided due to a low print cartridge. Payroll checks in the amount of \$59,865.65 with \$22,673.17 taxes and \$1,113.76 in other withholdings were issued in December. A payment of \$5,325.86 was issued to IMRF for the November withholdings. The warrant shows a total disbursement for operations of \$155,527.25. There was a transfer of \$650,000 from the US Bank Checking to the Wintrust Maxsafe Account. Motion #2 carried: Frey – Aye, Grieashamer – Aye, Mazur – Aye, Vallone – Aye. Nay - 0, Absent – 3, Abstain – 0.

Communications

None.

Committee Reports

The 1st Decennial Committee Meeting was held at 7:15PM.

The committee meeting adjourned at 7:43PM.

The regular Board meeting was called back to order by Board President Grieashamer at 7:44PM.

Board members present: Kay Frey, Frank Grieashamer, Jeremy Mazur, Michael Vallone

Board members absent: Betsy Chaidez, Tina Hagerstrom, Teresita Zaretsky

Staff members present: Vanessa Morrison, Executive Director, Marcin Wrobel, Assistant Director/Head of Public Services, Michelle Mitchell, Administrative Services Manager

Also present: Kelly Zabinski, Accounting Consultant

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Executive Director and Staff Reports

Morrison's written report to the Board was included in the Board packet along with Circulation Services, Public Services, and Technical Services department reports.

New Business

Ratification of New Hire – Administration

The hiring of Michelle Mitchell as full-time Administrative Services Manager stands to be approved. Frey moved and Mazur seconded the hiring. Motion #3 carried: Frey – Aye, Griashamer – Aye, Mazur – Aye, Vallone – Aye. Nay - 0, Absent – 3, Abstain – 0.

New State Laws About Employee Rights and Benefits

Two new employee benefits were proposed: Unpaid Leave for Victims (up to two weeks unpaid in the event a family or household member is killed in a crime of violence) and Paid Leave for Organ Donors (up to 10 days of paid leave in a 12-month period to serve as an organ donor).

Vallone moved and Frey seconded that the two new employee benefits be approved. Motion #4 carried: Frey – Aye, Griashamer – Aye, Mazur – Aye, Vallone – Aye. Nay - 0, Absent – 3, Abstain – 0.

Unfinished Business

Annex: Contents and Condition

There was no report.

Taxing Issue

There was no report.

Tuition Reimbursement Policy

The Board reviewed the policy again, and revisions were requested.

Closed/Executive Session

A closed session was not held.

Adjournment

Frey moved and Vallone seconded that the meeting be adjourned. Motion #5 carried. Voice vote: Aye– 4, Nay - 0, Absent – 3, Abstain – 0.

The meeting adjourned at 8:26 PM.