

Franklin Park Public Library District
Regular Board Meeting of October 10, 2023

The Board meeting was called to order by Board President Grieshamer at 7:34 PM.

Board members present: Betsy Chaidez, Kay Frey, Frank Grieshamer, Tina Hagerstrom, Michael Vallone, and Teresita Zaretsky

Board members absent: Jeremy Mazur

Grieshamer appointed Betsy Chaidez Secretary pro tem.

Staff members present: Vanessa Morrison, Acting Director and Marcin Wrobel, Acting Assistant Director.

Also present: Kelly Zabinski, Accounting Consultant, and one member of the public.

Public Comment

There was no public comment.

Disposition of Minutes

Frey moved and Zaretsky seconded that the minutes of the public hearing and the Regular Board meeting of September 12, 2023, be approved. Motion #1 carried. Voice vote: Aye – 6, Nay - 0, Absent – 1, Abstain – 0.

Financial Reports and Approval of Expenditures

Vallone read the financial reports. Vallone moved and Hagerstrom seconded that checks #25436 to #25482 and three direct debits disbursed from the US Bank checking account in September, totaling \$91,898.27; September payroll liabilities, including payroll taxes, totaling, \$84,247.66; the August IMRF payment made in September of \$4,402.13, for a total of \$180,548.06 for operations for the month of September be approved. Motion #2 carried. Chaidez – Aye, Frey – Aye, Grieshamer – Aye, Hagerstrom – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 1, Abstain – 0.

Communications

None.

Committee Reports

Grieshamer thanked the Personnel Committee for their hard work with the Executive Director hiring process.

Acting Director and Staff Reports

Morrison's written report to the Board was included in the Board packet along with Circulation Services, Public Services, and Technical Services department reports. There was also a discussion about the damage to the library building by a pickup truck.

Unfinished Business

Annex: Contents and Condition

There was no report.

Taxing Issue

There was no report.

Decennial Committee

There was no report.

New Business

Ratification of New Hire - Circulation

Part-time Circulation Assistant Stephen Konrath's hiring stands to be ratified. Frey moved and Grieshamer seconded that the hiring of Stephen Konrath be approved. Motion #3 carried. Chaidez – Aye, Frey – Aye, Grieshamer – Aye, Hagerstrom – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 1, Abstain – 0.

Ordinance to Transfer Funds from the Library Fund to the Building and Maintenance Fund

Kelly Zabinski, Accounting Consultant, recommended passing an ordinance to transfer funds from the Library Fund to the Building and Maintenance Fund, effective June 30, 2023. Chaidez moved and Frey seconded that Ordinance #2023-2 be approved. Motion #4 carried. Chaidez – Aye, Frey – Aye, Grieshamer – Aye, Hagerstrom – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 1, Abstain – 0.

LIMRiCC Intergovernmental Agreement (IGA) Resolutions

LIMRiCC updated their intergovernmental agreements and requested two resolutions be passed: (1) Administrative and (2) Substantive. Frey moved and Zaretsky seconded that the LIMRiCC IGA Resolutions 2023-3 and 2023-4 be approved. Motion #5 carried. Chaidez – Aye, Frey – Aye, Grieshamer – Aye, Hagerstrom – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 1, Abstain – 0.

Vacation / Sick Time Payout

The Library's Vacation / Sick Time Payout as of 6/30/23 was prepared for the audit and discussed with the Board.

Local History Room

Options for alternative usage of the Local History Room as a public study room and a public meeting room were discussed.

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Discussion of Policy

The Board discussed starting a regular review of library policy to keep policies up to date. Morrison will keep this on Unfinished Business.

Closed/Executive Session

Griashamer proposed that the Board enter Executive Session to discuss the employment, compensation, discipline, performance or dismissal of certain employees [5 ILCS 120/2(c)(1)]. Frey moved and Zaretsky seconded to go into Executive Session. Motion # 6 carried. Chaidez – Aye, Frey – Aye, Griashamer – Aye, Hagerstrom – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 1, Abstain – 0.

The Board entered Executive Session at 8:28 PM.

The Board exited Executive Session at 8:45 PM.

No action was taken during Executive Session.

Open Session

Griashamer noted that all Board members present during the open session are present along with Morrison.

Possible Vote on Executive Director's Contract

Frey moved and Hagerstrom seconded that the employment contract of Vanessa Morrison as Executive Director at the annual salary of \$91,000 be ratified. Motion #7 carried. Chaidez – Aye, Frey – Aye, Griashamer – Aye, Hagerstrom – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 1, Abstain – 0.

Adjournment

Frey moved and Chaidez seconded that the meeting be adjourned. Motion #8 carried.
Voice vote: Aye –6, Nay - 0, Absent – 1, Abstain – 0.

The meeting adjourned at 8:52 PM.