

Franklin Park Public Library District
Regular Board Meeting of August 8, 2023

The Board meeting was called to order by Board President Grieshamer at 7:31 PM.

Board members present: Betsy Chaidez, Kay Frey, Frank Grieshamer, Tina Hagerstrom, Jeremy Mazur, Michael Vallone, and Teresita Zaretsky

Board members absent: None

Staff members present: Vanessa Morrison, Acting Director / Assistant Director.

Also present: Kelly Zabinski, the Library's accountant, and one member of the public.

Public Comment

There was no public comment.

Disposition of Minutes

Frey moved and Mazur seconded that the minutes of the Regular Board meeting of July 11, 2023, be approved. Motion #1 carried. Voice vote: Aye – 7, Nay - 0, Absent – 0, Abstain – 0.

Financial Reports and Approval of Expenditures

Vallone read the financial reports.

Mazur moved and Hagerstrom seconded that checks #25247 through #25394 and one direct debit disbursed from the US Bank checking account in July, totaling \$53,977.70; there were two checks drafted from Wintrust Max Safe to transfer \$230,000 between bank accounts; July payroll liabilities, including payroll taxes, totaling, \$56,945.01; the June IMRF payment made in July was \$4,088.83, for a total of \$137,273.22 for operations for the month of July be approved.

Motion #2 carried. Chaidez – Aye, Frey – Aye, Grieshamer – Aye, Hagerstrom – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 0, Abstain – 0.

Communications

None.

Committee Reports

Frey reported from the Personnel Committee that they are in the process of reviewing resumes for the Executive Director vacancy and have sent interview questions to the lawyer for review.

Acting Director and Staff Reports

Morrison's written report to the Board was included in the Board packet. Circulation Services, Public Services, and Technical Services departmental reports were also included.

The Board discussed the possibility of the Library being a site for the Greater Chicago Food Depository's after-school snack program.

Unfinished Business

Annex: Contents and Condition

There was no report.

Taxing Issue

There was no report.

New Business

Ratification of New Hire: Public Services

Frey moved and Chaidez seconded that the hiring of full-time Youth Services Librarian Alyssa Hanchar be approved. Motion #3 carried. Chaidez – Aye, Frey – Aye, Grieashamer – Aye, Hagerstrom – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 0, Abstain – 0.

Auditor Recommendation

The Board discussed whether to continue with the current auditor for fiscal year 2023 – 2025 audits. Mazur moved and Frey seconded that Lauterbach and Amen, LLP be selected as the auditor. Motion #4 carried. Chaidez – Aye, Frey – Aye, Grieashamer – Aye, Hagerstrom – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 0, Abstain – 0.

Secretary's Audit

Board President Grieashamer appointed trustees Chaidez and Hagerstrom to review fiscal year 2022 – 2023 Board meeting minutes before the end of August.

Employment Verification

The Board discussed the proposal to add a section about Employment Verification to the Personnel Code. Frey moved and Zaretsky seconded that the proposed addition about Employment Verification be modified and added to the Personnel Code. Motion #5 carried. Chaidez – Aye, Frey – Aye, Grieashamer – Aye, Hagerstrom – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 0, Abstain – 0.

Closed/Executive Session

Board President Grieashamer proposed that the Board enter Executive Session to discuss the employment, compensation, discipline, performance or dismissal of certain employees[5 ILCS 120/2(c)(1)]. Frey moved and Chaidez seconded to go into Executive Session. Motion #6 carried. Chaidez – Aye, Frey – Aye, Grieashamer – Aye, Hagerstrom – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 0, Abstain – 0.

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The Board entered Executive Session at 8:07 PM.

The Board exited Executive Session at 8:27 PM.

No action was taken during Executive Session.

Open Session

Board President Grieshamer noted that all Board members present during the open session are present along with Acting Director Morrison.

September 12 Board Meeting Schedule

Board President Grieshamer proposed that the September meeting schedule be as follows:

- **September 12, 2023**
 - Special Meeting: 6:00 PM
 - Budget & Appropriations Hearing: 7:00 PM
 - Special Meeting: 7:15 PM
 - Regular Meeting: 7:45 PM

Frey moved and Mazur seconded that the September Board meeting schedule be accepted. Motion #7 carried. Voice vote: Aye –7, Nay - 0, Absent – 0, Abstain – 0.

Adjournment

Zaretsky moved and Hagerstrom seconded that the meeting be adjourned. Motion #8 carried. Voice vote: Aye –7, Nay - 0, Absent – 0, Abstain – 0.

The meeting adjourned at 8:36 PM.