

Franklin Park Public Library District
Regular Board Meeting of July 11, 2023

The Board meeting was called to order by Board President Grieashamer at 7:00 PM.

Board members present: Betsy Chaidez, Kay Frey, Frank Grieashamer, Tina Hagerstrom, Jeremy Mazur, Michael Vallone, and Teresita Zaretsky

Board member absent: None

Staff members present: Vanessa Morrison, Acting Director / Assistant Director, and Marcin Wrobel, Head of Public Services.

Also present: Kelly Zabinski, the Library's accountant, and two members of the public.

Public Comment

There was no public comment.

Disposition of Minutes

Mazur moved and Zaretsky seconded that the minutes of the Regular Board meeting of June 13, 2023, be approved. Motion #1 carried. Voice vote: Aye – 7, Nay - 0, Absent – 0, Abstain – 0.

Financial Reports and Approval of Expenditures

Vallone read the financial reports.

Frey moved and Mazur seconded that checks #25287 through #25346 and one direct debit disbursed from the US Bank checking account in June, totaling \$77,481.45; there was one check drafted from Wintrust Max Safe to transfer \$100,000 between bank accounts; June payroll liabilities, including payroll taxes, totaling, \$78,753.37; the May IMRF payment made in June was \$4,335.35, for a total of \$160,570.17 for operations for the month of June be approved. Motion #2 carried. Chaidez – Aye, Frey – Aye, Grieashamer – Aye, Hagerstrom – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 0, Abstain – 0.

Communications

None.

Committee Reports

Frey reported from the Personnel Committee that the Executive Director job ad was posted on RAILS and LinkedIn, and several job applications were received.

Acting Director and Staff Reports

Morrison's written report to the Board was included in the Board packet. Circulation Services, Public Services, and Technical Services departmental reports were also included in the Board packet.

Unfinished Business

Annex: Contents and Condition

There was no report.

Taxing Issue

There was no report.

New Business

Tentative Budget for Fiscal Year 2023 – 2024

The Board discussed the Tentative Budget. Zaretsky moved and Mazur seconded that the Tentative Budget for Fiscal year 2023 – 2024 be approved. Motion #3 carried. Chaidez – Aye, Frey – Aye, Grieshamer – Aye, Hagerstrom – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 0, Abstain – 0.

Budget and Appropriations Hearing Date

The Board discussed the hearing date. Frey moved and Zaretsky seconded that Budget and Appropriations Hearing Date be September 12, 2023 at 7:00 PM. Motion #4 carried. Chaidez – Aye, Frey – Aye, Grieshamer – Aye, Hagerstrom – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 0, Abstain – 0.

Resolution to Appoint a New IMRF Authorized Agent

The Board discussed the appointment of a new IMRF Authorized Agent. Mazur moved and Frey seconded that Acting Director Vanessa Morrison be appointed the new IMRF Authorized Agent. Motion #5 carried. Chaidez – Aye, Frey – Aye, Grieshamer – Aye, Hagerstrom – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 0, Abstain – 0.

Closed/Executive Session

Board President Grieshamer proposed that the Board enter Executive Session to discuss the employment, compensation, discipline, performance or dismissal of certain employees[5 ILCS 120/2(c)(1)]. Zaretsky moved and Frey seconded to go into Executive Session. Motion #6 carried. Chaidez – Aye, Frey – Aye, Grieshamer – Aye, Hagerstrom – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 0, Abstain – 0.

The Board entered Executive Session at 7:32 PM.

The Board exited Executive Session at 8:27 PM.

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No action was taken during Executive Session.

Open Session

Board President Grieshamer noted that all Board members present during the open session are present along with Acting Director Morrison. Not present: Head of Public Services Wrobel and Kelly Zabinski, library accountant.

Possible Compensation

Board President Grieshamer recognized the increased workload of Acting Director Morrison and proposed that the Acting Director be paid a 10% stipend, equivalent to 10% of her salary. Frey moved and Chaidez seconded that a 10% stipend be paid to the Acting Director effective from the appointment date. Motion #7 carried. Chaidez – Aye, Frey – Aye, Grieshamer – Aye, Hagerstrom – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 0, Abstain – 0.

Board President Grieshamer proposed that an Acting Deputy Director of Morrison's choosing be appointed and that a 10% stipend (equivalent to 10% of the salary) be paid to the appointee. Greiashamer moved and Frey seconded the appointment of an Acting Deputy Director and a 10% stipend be paid to the appointee effective from the appointment date. Motion #8 carried. Chaidez – Aye, Frey – Aye, Grieshamer – Aye, Hagerstrom – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 0, Abstain – 0.

Adjournment

Frey moved and Zaretsky seconded that the meeting be adjourned. Motion #9 carried.
Voice vote: Aye –7, Nay - 0, Absent – 0, Abstain – 0.

The meeting adjourned at 8:35 PM.