

Franklin Park Public Library District
Regular Board Meeting of November 10, 2020

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Board members present: Kay Frey, Frank Grieshamer, Jeremy Mazur, Michael Vallone, and Teresita Zaretsky

Board member absent: Jessica Krieter and Joseph Reyes

Staff members present: Marie Saeli, Executive Director; Vanessa Morrison, Assistant Director; and Stan Monkus, Business Manager

Disposition of Minutes

Frey moved and Zaretsky seconded that the minutes of the Regular Board meeting of October 13, 2020, be approved. Motion #1 carried. Voice vote: Aye – 5, Nay - 0, Absent – 2, Abstain – 0.

Public Comment

There was no public comment.

Financial Reports and Approval of Expenditures

Vallone read the financial report.

Frey moved and Mazur seconded that checks #23558 through #23597 disbursed from the US Bank checking account, totaling \$50,507.10; payroll liabilities, including payroll taxes, totaling \$74,813.99; and the September IMRF payment made in October of \$6,414.57, for a total of \$131,735.66 for operations be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye, Zaretsky - Aye. Nay - 0, Absent – 2, Abstain – 0.

Communications

There were no communications.

Committee Reports

There were no committee reports.

Executive Director and Staff Reports

Saeli's written report to the Board was included the in the Board packet. Public Services and Technical Services departmental reports also were included in the Board packet.

Unfinished Business

Annex: Contents and Condition

There was nothing to report.

Parking Lot

There was nothing to report.

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Taxing Issue

Saeli reported that she submitted all the addresses and PIN numbers of residences in Franklin Park that are not paying taxes to the Library to the Cook County Clerk's office.

New Business

Levy Ordinance

The proposed levy numbers were determined using (1) the appropriation numbers from the current Budget and Appropriations Ordinance and (2) the target of not exceeding 105% of last year's tax extension.

Frey moved and Zaretsky seconded that "An Ordinance Providing for the Levying and Assessment of Taxes by the Franklin Park Public Library District, Cook County, Illinois, for the fiscal Year Beginning July 1, 2020 and Ending June 30, 2021" be approved. Motion #3 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye, Zaretsky - Aye. Nay - 0, Absent – 2, Abstain – 0.

Staff Mid-Year Incentive

The Board discussed mid-fiscal year incentive that it has traditionally given the Library staff. The incentive is included in the budget that the Board approved for the 2020-2021 fiscal year.

Vallone moved and Frey seconded that 26, \$25 Jewel gift cards, for a total of \$650 be purchased to be distributed to Library employees as the mid-fiscal year incentive. Motion #4 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye, Zaretsky - Aye. Nay - 0, Absent – 2, Abstain – 0.

Ratification of Hiring: Public Services

Frey moved and Zaretsky seconded that the hiring of Jeff Serna and Mariela Salgado as full-time assistant librarians at the starting salary of \$28,275.00 be ratified. Motion #5 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye, Zaretsky - Aye. Nay - 0, Absent – 2, Abstain – 0.

New Procedure Enacted

Saeli reported that the more formal procedure of communicating significant tasks or expectations with employees discussed at the October Board meeting has been enacted.

Adjournment

Frey moved and Zaretsky seconded that the meeting be adjourned. Voice vote: Aye – 5, Nay - 0, Absent – 2, Abstain – 0.

The meeting adjourned at 7:47 p.m.