

Franklin Park Public Library District
Regular Board Meeting of March 14, 2023

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Board members present: Kay Frey, Frank Grieshamer, Jeremy Mazur, Joseph Reyes, Michael Vallone, and Teresita Zaretsky

Board member absent: Adriana Balvaneda

Staff members present: Marie Saeli, Executive Director; and Vanessa Morrison, Assistant Director

Also present: Calene Zabinski, Accounting Consultant

Disposition of Minutes

Frey moved and Zaretsky seconded that the minutes of the Regular Board meeting of February 14, 2023, be approved. Motion #1 carried. Voice vote: Aye – 6, Nay - 0, Absent – 1, Abstain – 0.

Public Comment

Greg Gaynor asked the Board to review his situation as he cannot renew his Library card until his account is cleared of fees.

Financial Reports and Approval of Expenditures

Vallone read the corrected financial reports.

Frey moved and Mazur seconded that checks #25061 through #25118 disbursed from the US Bank checking account in February, totaling \$70,767.61; February payroll liabilities, including payroll taxes, totaling \$88,305.06; the January IMRF payment made in February of \$4,834.74, for a total of \$163,907.41 for operations for the month of January be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 1, Abstain – 0.

Vallone moved and Frey seconded that a transfer of \$100,000 made on February 23, 2023, from the Max Safe account to the US Bank checking account be approved. Motion #3 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 1, Abstain – 0.

Communications

There were no communications.

Committee Reports

There were no committee reports.

Executive Director and Staff Reports

Saeli's written report to the Board was included in the Board packet. Circulation Services, Public Services, and Technical Services departmental reports were also included in the Board packet.

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Unfinished Business

Annex: Contents and Condition

There was no report.

Taxing Issue

There was no report.

New Business

New Security System

Grieshamer moved and Frey seconded that the Sonitrol proposal for new security system be accepted, the cost for which is not to exceed \$30,000. Motion #4 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 1, Abstain – 0.

July 4th Holiday

Frey moved and Zaretsky seconded that the Library close at 5:00 p.m. on July 3, 2023.

Motion #5 carried. Voice vote: Aye – 6, Nay – 0, Absent – 1, Abstain – 0.

Vacation Issues

Grieshamer moved and Mazur seconded that the vacation schedule for full-time employees hired before July 1, 2018, become the vacation schedule for all full-time employees, that vacation be granted to employees to whom benefits apply after (6) six months of employment, and that these changes become effective immediately. Motion #6 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 1, Abstain – 0.

Closed/Executive Session

A closed session was not held.

Adjournment

Frey moved and Mazur seconded that the meeting be adjourned. Motion #7 carried.

Voice vote: Aye – 6, Nay - 0, Absent – 1, Abstain – 0.

The meeting adjourned at 8:43 p.m.