

Franklin Park Public Library District
Regular Board Meeting of February 14, 2023

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Grieshamer appointed Kay Frey Secretary pro tem.

Board members present: Kay Frey, Frank Grieshamer, Michael Vallone, and Teresita Zaretsky

Board members absent: Adriana Balvaneda, Jeremy Mazur, and Joseph Reyes

Staff members present: Marie Saeli, Executive Director; and Vanessa Morrison, Assistant Director

Also present: Courtney Mohr, auditor with Lauterbach & Amen

Disposition of Minutes

Vallone moved and Frey seconded that the minutes of the Regular Board meeting of January 10, 2023, be approved. Motion #1 carried. Voice vote: Aye – 4, Nay - 0, Absent – 3, Abstain – 0.

Public Comment

There was no public comment.

Financial Reports and Approval of Expenditures

Vallone read the financial reports.

Frey moved and Zaretsky seconded that checks #25005 through #25060 disbursed from the US Bank checking account in January, totaling \$473,182.41; January payroll liabilities, including payroll taxes, totaling \$85,281.97; the November and December IMRF payments made in January of \$10,600.50, for a total of \$169,064.88 for operations for the month of January be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 3, Abstain – 0.

Communications

There were no communications.

Committee Reports

There were no committee reports.

Executive Director and Staff Reports

Saeli's written report to the Board was included in the Board packet. Circulation Services, Public Services, and Technical Services departmental reports were also included in the Board packet.

Unfinished Business

Annex: Contents and Condition

There was no report.

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Taxing Issue

There was no report.

New Business

Audit

Courtney Mohr, auditor with Lauterbach & Amen reviewed the fiscal year 2021-2022 audit with the Board.

Frey moved and Zaretsky seconded that the fiscal year 2021-2022 audit be accepted. Motion #3 carried.
Frey – Aye, Grieshamer – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 3, Abstain – 0.

Tree Planting Project

The Morton Arboretum has donated trees to the Village of Franklin Park. The Library has been offered some of the trees. Andy Smolen, who is heading up the project for the Village, will work with the Library to assess where on Library grounds additional trees might be planted. No specific dates for the plantings have been determined yet.

Nonresident Library Card Program Participation

Frey moved and Vallone seconded that the District renew participation in the Illinois State Nonresident Library Card Program. Motion #4 carried. Frey – Aye, Grieshamer – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 3, Abstain – 0.

Staff Appreciation Luncheon

The Board discussed the luncheon and considered an alternative format suggested by Library staff. This year instead of holding the luncheon at a local venue, it will be held at the Library.

Ratification of New Hire: Circulation

Frey moved and Zaretsky seconded that the hiring of Lisa Allen as a part-time Circulation Assistant at the rate of \$15.00 an hour be ratified. Motion #5 carried. Frey – Aye, Grieshamer – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 3, Abstain – 0.

Limited Use Profile

Grieshamer moved and Frey seconded that the Temporary Resident Card expiration date be amended from three months to six months, with all the other restrictions and guidelines of the policy remaining in place. Motion #6 carried. Frey – Aye, Grieshamer – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 3, Abstain – 0.

Closed/Executive Session

A closed session was not held.

Adjournment

Frey moved and Vallone seconded that the meeting be adjourned. Motion #7 carried.
Voice vote: Aye – 4, Nay - 0, Absent – 3, Abstain – 0.

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The meeting adjourned at 8:17 p.m.