

Franklin Park Public Library District
Regular Board Meeting of October 11, 2022

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Board members present: Kay Frey, Frank Grieshamer, Jeremy Mazur, Michael Vallone, and Teresita Zaretsky

Board members absent: Adriana Balvaneda and Joseph Reyes

Staff members present: Marie Saeli, Executive Director; and Vanessa Morrison, Assistant Director

Also present: Calene Zabinski, Accounting Consultant

Disposition of Minutes

Vallone moved and Frey seconded that the minutes of the Regular Board meeting of September 13, 2022, be approved. Motion #1 carried. Voice vote: Aye – 5, Nay - 0, Absent – 2, Abstain – 0.

Public Comment

There was no public comment.

Financial Reports and Approval of Expenditures

Vallone read the financial report.

Frey moved and Vallone seconded that checks #24761 through #24849 (with #24763, #24791 and #24803 voided) disbursed from the US Bank checking account in September, totaling \$81,822.75; September payroll liabilities, including payroll taxes, totaling \$87,296.28; the August IMRF payment made in September of \$6,188.61, for a total of \$175,307.56 for operations for the month of September be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 2, Abstain – 0.

Vallone moved and Zaretsky seconded that a transfer of \$100,000 made on September 20, 2022, from the District's Max Safe account to the US Bank checking account be approved. Motion #3 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 2, Abstain – 0.

Communications

There were no communications.

Committee Reports

There were no committee reports.

Executive Director and Staff Reports

Saeli's written report to the Board was included in the Board packet. Circulation Services, Public Services, and Technical Services departmental reports were also included in the Board packet.

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Saeli reviewed with the Board what she learned at a RAILS meeting regarding the Library Board Vacancies and Treasurer Appointments (HB 5283) and the Decennial Committees on Local Government Efficiency Act (PA 102-1088).

Unfinished Business

Annex: Contents and Condition

There was no report.

Taxing Issue

There was no report.

New Business

Signatories

Due to changes in personnel, new signatory paperwork for Wintrust Bank needed to be signed.

Per Capita Grant Requirements

The only requirement for the latest Illinois State Library Per Capita Grant is that Trustees review the checklist for every chapter in *Serving Our Public 4.0*, and report on the Library's progress in meeting any unmet components of the checklist. The Board reviewed the checklists for Chapters 2 – 5 of *Serving Our Public 4.0*. (Chapter 1 discusses Core Standards, which are on checklist for Chapter 2.)

Library Material Security System

The Board discussed the security system the Library has in place for library materials such as books, DVDs, CDs, and more.

Closed/Executive Session

A closed session was not held.

Adjournment

Vallone moved and Frey seconded that the meeting be adjourned. Motion #4 carried.

Voice vote: Aye – 5, Nay - 0, Absent – 2, Abstain – 0.

The meeting adjourned at 8:06 p.m.