

Franklin Park Public Library District
Regular Board Meeting of August 9, 2022

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Board members present: Kay Frey, Frank Grieshamer, Jeremy Mazur, Michael Vallone, and Teresita Zaretsky

Board members absent: Adriana Balvaneda and Joseph Reyes

Staff members present: Marie Saeli, Executive Director; and Vanessa Morrison, Assistant Director

Also present: Calene Zabinski, Accounting Consultant

Disposition of Minutes

Frey moved and Mazur seconded that the minutes of the July 12, 2022, Regular Board be approved. Motion #1 carried. Voice vote: Aye – 5, Nay - 0, Absent – 2, Abstain – 0.

Public Comment

There was no public comment.

Financial Reports and Approval of Expenditures

Vallone read the financial report.

Frey moved and Zaretsky seconded that checks #24646 through #24699 disbursed from the US Bank checking account in July, totaling \$89,420.25; July payroll liabilities, including payroll taxes, totaling \$81,962.35; the June IMRF payment made in July of \$8,054.84, for a total of \$179,437.44 for operations for the month of July be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 2, Abstain – 0.

Mazur moved and Frey seconded that a transfer of \$100,000 made on July 26, 2022, from the District's Illinois Funds account to the US Bank checking account be approved. Motion #3 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 2, Abstain – 0.

Communications

There were no communications.

Committee Reports

There were no committee reports.

Executive Director and Staff Reports

Saeli's written report to the Board was included in the Board packet. Circulation Services, Public Services, and Technical Services departmental reports were also included in the Board packet.

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Regular Board Meeting of August 9, 2022

Unfinished Business

Annex: Contents and Condition

There was no report.

Taxing Issue

There was no report.

Secretary's Audit

In the annual audit of public Board meeting minutes required as part of the Illinois Public Library Annual Report (IPLAR), Trustee Mazur reported no errors, and Trustee Frey reported on technical/grammatical errors in the 7/13/21 minutes and the 9/14/21 minutes.

New Business

Budget & Appropriations Ordinance for Fiscal Year 2022-2023

Frey moved and Mazur seconded that ordinance 2022-1, "An Ordinance for Budget and Appropriations of the Franklin Park Public Library District, Cook County, Illinois, for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023" be adopted. Motion #4 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 2, Abstain – 0.

Ratification of New Hire: Public Services

Frey moved and Zaretsky seconded that the hiring of Connie Meade as a full-time Youth Services Librarian at the salary of \$44,000 be ratified. Motion #5 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 2, Abstain – 0.

Policy: Photography and Recording on Library Premises

Frey moved and Mazur seconded that the "Photography and Recording on Library Premises" policy be adopted. Motion #6 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 2, Abstain – 0.

Intergovernmental Agreement: Illinois Libraries Present

Zaretsky moved and Frey seconded that the Intergovernmental Agreement from Illinois Libraries Present be approved. Motion #7 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 2, Abstain – 0.

Closed/Executive Session

Grieshamer moved and Frey seconded that the Board enter into executive session to discuss employment, compensation, discipline, performance or dismissal of certain employees [5 ILCS 120/2(c)(1)]. Motion #8 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 2, Abstain – 0.

The Board entered into Executive Session at 7:57 p.m.

The Board exited Executive Session at 8:02 p.m.

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Regular Board Meeting of August 9, 2022

Board President Grieshamer noted that all Board members present during the open session and the Executive Director are still present.

No action was taken in Executive Session.

Executive Director's Annual Review

Grieshamer moved and Frey seconded that the Board renew the Executive Director's contract for another year and that she be given a 3% raise. Motion #9 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye, Nay - 0, Absent – 2, Abstain – 0.

Adjournment

Frey moved and Mazur seconded that the meeting be adjourned. Motion #10 carried.
Voice vote: Aye – 5, Nay - 0, Absent – 2, Abstain – 0.

The meeting adjourned at 8:03 p.m.