

Franklin Park Public Library District
Regular Board Meeting of July 12, 2022

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Board members present: Kay Frey, Frank Grieshamer, Jeremy Mazur, and Michael Vallone

Board members absent: Adriana Balvaneda, Joseph Reyes, and Teresita Zaretsky

Staff members present: Marie Saeli, Executive Director; and Vanessa Morrison, Assistant Director

Also present: Calene Zabinski, Accounting Consultant

Disposition of Minutes

Frey moved and Vallone seconded that the minutes of the June 14, 2022, Regular Board be approved as now presented. Motion #1 carried. Voice vote: Aye – 4, Nay - 0, Absent – 3, Abstain – 0.

Public Comment

There was no public comment.

Financial Reports and Approval of Expenditures

Vallone read the financial report.

Frey moved and Mazur seconded that checks #24580 through #24645 disbursed from the US Bank checking account in June, totaling \$66,039.33; June payroll liabilities, including payroll taxes, totaling \$109,367.85; the May IMRF payment made in June of \$5,891.58, for a total of \$181,298.76 for operations for the month of June be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye. Nay - 0, Absent – 3, Abstain – 0.

Communications

There were no communications.

Committee Reports

There were no committee reports.

Executive Director and Staff Reports

Saeli's written report to the Board was included in the Board packet. Circulation Services, Public Services, and Technical Services departmental reports were also included in the Board packet.

Unfinished Business

Annex: Contents and Condition

There was no report.

Taxing Issue

There was no report.

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New Business

Secretary's Audit

Board President Grieshamer appointed Trustees Frey and Mazur to complete the annual audit of public Board meeting minutes required as part of the Illinois Public Library Annual Report (IPLAR).

Ratification of New Hire: Public Services

Frey moved and Vallone seconded that the hiring of Elizabeth Nguyen as a part-time Assistant Librarian at the rate of \$15 an hour be ratified. **Motion #3 carried.** Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye. Nay - 0, Absent – 3, Abstain – 0.

Signatories

Grieshamer moved and Mazur seconded that the Board authorize the removal of Stan Monkus, former Business Manager, from all Library District bank accounts and the addition of Vanessa Morrison, Assistant Director, to all Library District bank accounts. **Motion #4 carried.** Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye. Nay - 0, Absent – 3, Abstain – 0.

Executive Director's Annual Review

Saeli provided the Board with the forms for her annual review.

Grieshamer moved and Frey seconded that the Executive Director's review be included on the agenda for the August 9, 2022, Board meeting. **Motion #5 carried.** Voice vote: Aye – 4, Nay - 0, Absent – 3, Abstain – 0.

Adjournment

Frey moved and Vallone seconded that the meeting be adjourned. **Motion #6 carried.** Voice vote: Aye – 4, Nay - 0, Absent – 3, Abstain – 0.

The meeting adjourned at 7:56 p.m.