

Franklin Park Public Library District
Regular Board Meeting of June 14, 2022

The Board meeting was called to order by Board President Grieshamer at 7:32 p.m.

Board members present: Kay Frey, Frank Grieshamer, Jeremy Mazur, Joseph Reyes, Michael Vallone, and Teresita Zaretsky

Board member absent: Adriana Balvaneda

Staff members present: Marie Saeli, Executive Director; Vanessa Morrison, Assistant Director; and Stan Monkus, Business Manager

Disposition of Minutes

Zaretsky moved and Frey seconded that the minutes of the rescheduled May Regular Board meeting held on May 17, 2022, be approved as now presented. Motion #1 carried. Voice vote: Aye – 6, Nay - 0, Absent – 1, Abstain – 0.

Public Comment

There was no public comment.

Financial Reports and Approval of Expenditures

Vallone read the financial report.

Frey moved and Mazur seconded that checks #24532 through #24579 disbursed from the US Bank checking account in May, totaling \$72,040.51; May payroll liabilities, including payroll taxes, totaling \$81,726.63 the April IMRF payment made in May of \$5,999.57, for a total of \$159,766.71 for operations for the month of May be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 1, Abstain – 0.

Communications

There were no communications.

Committee Reports

The Personnel/Policy Committee met on June 6, 2022, to discuss salaries. A proposed salary schedule for fiscal year 2022-2023, and salary adjustments based on that salary schedule were examined.

Executive Director and Staff Reports

Saeli's written report to the Board was included in the Board packet. Circulation Services, Public Services, and Technical Services departmental reports were also included in the Board packet.

Saeli included a very positive review of the Kids Crossing staff that is posted on Google. She also noted that the Library will be a polling place for the June 28, 2022, primary.

Unfinished Business

Annex: Contents and Condition

There was no report.

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Taxing Issue

There was no report.

New Business

Resolution: Recognition and Appreciation

Saeli read the following Resolution, presented to retiring Business Manager Stan Monkus by the Board of Trustees:

BOARD RESOLUTION OF THE FRANKLIN PARK PUBLIC LIBRARY DISTRICT
In Recognition and Appreciation of Distinguished Service
Stan Monkus

WHEREAS, the Franklin Park Library, Franklin Park, Illinois was originally formed as a project of the Franklin Park Woman's Club on April 15, 1899; and on August 22, 1970, became a politically independent special service district with an elected board of trustees, independently elected from the village board and village elections; and

WHEREAS, Stan Monkus began his career with the Franklin Park Public Library on September 6, 2005, and after sixteen and a half years of service has chosen to retire; and

WHEREAS, Stan has been a dedicated employee and a strong supporter of the mission, goals, and objectives of the Franklin Park Public Library District;

NOW THEREFORE, BE IT RESOLVED that the Franklin Park Public Library District Board of Trustees on this 14th day of June, 2022, hereby recognizes and thanks Stan Monkus for his contributions to the Library District and public service to the citizens of Franklin Park; and

BE IT FURTHER RESOLVED that this resolution is included in the minutes of the June 14, 2022, Board meeting and a copy be presented to Stan as a token of the Board's appreciation.

Zabinski Consulting Services

As part of the reorganization of the Business Office, Saeli proposed hiring an outside accounting firm. Calene Zabinski, owner of Zabinski Consulting Services, Inc. attended the meeting. She answered Board members' questions and provided information on her consulting services.

Vallone moved and Frey seconded that the engagement letter from Zabinski Consulting Services, Inc. be approved. Motion #3 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 1, Abstain – 0.

Proposed Salary Schedule and Salary Adjustments

Frey moved and Mazur seconded that the proposed salary schedule and salary adjustments be approved. Motion #4 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 1, Abstain – 0.

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Tentative Budget for Fiscal Year 2022-2023

Frey moved and Zaretsky seconded that the proposed budget for fiscal year 2022-2023 be approved as presented. Motion #5 carried. Frey – Aye, Griashamer – Aye, Mazur – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 1, Abstain – 0.

Budget and Appropriations Hearing Date

By Board consensus, the Budget and Appropriations Hearing Date is set for August 10, 2021, at 7:00 p.m. in the large meeting room of the Franklin Park Public Library.

Review of Executive/Closed Session Minutes

Mazur moved and Zaretsky seconded that the Board enter into executive session to review minutes of meetings closed to the public under the Open Meetings Act [5 ILCS 120/2(c)(21)]. Motion #6 carried. Frey – Aye, Griashamer – Aye, Mazur - Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 1, Abstain – 0.

The Board entered into Executive Session at 8:24 p.m.

The Board exited Executive Session at 8:29 p.m.

Board President Griashamer noted that all Board members present during the open session and the Executive Director are still present.

No action was taken during Executive Session.

Griashamer moved and Mazur seconded that the Executive Session of June 8, 2021 (Special Meeting), June 8, 2021 (Regular Board Meeting), August 10, 2021, and March 8, 2022, all be made available for public inspection. Motion #7 carried. Frey – Aye, Griashamer – Aye, Mazur - Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 1, Abstain – 0.

Adjournment

Zaretsky moved and Frey seconded that the meeting be adjourned. Motion #8 carried. Voice vote: Aye – 6, Nay - 0, Absent – 1, Abstain – 0.

The meeting adjourned at 8:30 p.m.