

Franklin Park Public Library District
Regular Board Meeting of October 12, 2021

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Grieshamer appointed Reyes Secretary pro tem.

Board members present: Kay Frey, Frank Grieshamer, Joseph Reyes, Michael Vallone, and Teresita Zaretsky

Board members absent: Adriana Balvaneda and Jeremy Mazur

Staff members present: Marie Saeli, Executive Director; Vanessa Morrison, Assistant Director; and Stan Monkus, Business Manager

Disposition of Minutes

Frey moved and Vallone seconded that the minutes of the Regular Board meeting of September 14, 2021, be approved. Motion #1 carried. Voice vote: Aye – 5, Nay - 0, Absent – 2, Abstain – 0.

Public Comment

There was no public comment.

Financial Reports and Approval of Expenditures

Vallone read the financial report.

Frey moved and Zaretsky seconded that checks #24099 through #24149 disbursed from the US Bank checking account in September, totaling \$228,489.61, \$42,489.61 for operations and a tax transfer to the Max Safe account of \$180,000; September payroll liabilities, including payroll taxes, totaling \$82,088.16; the August IMRF payment made in September of \$5,026.55, for a total of \$129,604.32 for operations for the month of September be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Reyes - Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 2, Abstain – 0.

Communications

The Board of Trustees received a letter from Franklin Park resident Donna Rae Siekierski thanking the Board for all the Library services provided during the pandemic.

Board President Grieshamer noted that the Library staff are the ones who made all the services possible.

Committee Reports

There were no committee reports.

Executive Director and Staff Reports

Saeli's written report to the Board was included in the Board packet. Circulation Services, Public Services, and Technical Services departmental reports were also included in the Board packet.

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Regular Board Meeting of October 12, 2021

Unfinished Business

Annex: Contents and Condition

There was no report.

Taxing Issue

There was no report.

New Business

Levy Ordinance

Zaretsky moved and Frey seconded that “An Ordinance Providing for the Levying and Assessment of Taxes by the Franklin Park Public Library District, Cook County, Illinois, for the Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022” be adopted as amended. **Motion #3 carried.** Frey – Aye, Grieshamer – Aye, Reyes - Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 2, Abstain – 0.

Circulation Policy: PlayStation VR Headset Kit Lending

Frey moved and Reyes seconded that the PlayStation VR Headset Kit Lending Policy be adopted. **Motion #4 carried.** Frey – Aye, Grieshamer – Aye, Reyes - Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 2, Abstain – 0.

Circulation Policy: Library Card Renewal

Grieshamer moved and Frey seconded that a three year renewal period for Franklin Park Public Library District library cards be approved. **Motion #5 carried.** Voice vote: Aye – 5, Nay - 0, Absent – 2, Abstain – 0.

Circulation Policy: Fine Free

Grieshamer moved and Frey seconded that the Fine Free Policy be made a permanent part of the Circulation Policy. **Motion #6 carried.** Frey – Aye, Grieshamer – Aye, Reyes - Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 2, Abstain – 0.

Board Policy: Succession Plan

Frey moved and Zaretsky seconded that the Succession Plan be adopted. **Motion #7 carried.** Frey – Aye, Grieshamer – Aye, Reyes - Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 2, Abstain – 0.

Public Services Policy: Reference and Reader’s Advisory Services

Frey moved and Zaretsky seconded that the Reference and Reader’s Advisory Services Policy be adopted as amended. **Motion #8 carried.** Frey – Aye, Grieshamer – Aye, Reyes - Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 2, Abstain – 0.

Closed/Executive Session

A closed session was not held.

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Adjournment

Frey moved and Vallone seconded that the meeting be adjourned. Motion #9 carried. Voice vote: Aye – 5, Nay - 0, Absent – 2, Abstain – 0.

The meeting adjourned at 8:08 p.m.