

Franklin Park Public Library District
Regular Board Meeting of August 10, 2021

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Grieshamer appointed Reyes Secretary pro tem.

Board members present: Adriana Balvaneda, Kay Frey, Frank Grieshamer, Joseph Reyes, Michael Vallone, and Teresita Zaretsky

Board member absent: Jeremy Mazur

Staff members present: Marie Saeli, Executive Director; Vanessa Morrison, Assistant Director; and Stan Monkus, Business Manager

Disposition of Minutes

Frey moved and Zaretsky seconded that the minutes of the Regular Board meeting of July 13, 2021, be approved. Motion #1 carried. Voice vote: Aye – 6, Nay - 0, Absent – 1, Abstain – 0.

Public Comment

There was no public comment.

Appointment of Committees

Grieshamer made the following committee appointments:

Building and Grounds – Teresita Zaretsky and Kay Frey
Finance – Michael Vallone and Frank Grieshamer
Personnel/Policy – Kay Frey and Jeremy Mazur
Planning – Adriana Balvaneda and Joseph Reyes

Financial Reports and Approval of Expenditures

Vallone read the financial report.

Vallone moved and Frey seconded that checks #24001 through #24053 (with #24022 voided) disbursed from the US Bank checking account in July, totaling \$67,850.18; July payroll liabilities, including payroll taxes, totaling \$79,938.91; the June IMRF payment made in July of \$4,736.85, for a total of \$152,525.94 for operations for the month of July be approved. Motion #2 carried. Balvaneda – Aye, Frey – Aye, Grieshamer – Aye, Reyes - Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 1, Abstain – 0.

Frey moved and Zaretsky seconded that two transfers of \$100,000 each, one made on July 7, 2021, and the other on July 22, 2021, from the District's MaxSafe account to the US Bank checking account be approved. Motion #3 carried. Balvaneda – Aye, Frey – Aye, Grieshamer – Aye, Reyes - Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 1, Abstain – 0.

Communications

There were no communications.

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Committee Reports

There were no committee reports.

Executive Director and Staff Reports

Saeli's written report to the Board was included in the Board packet. Circulation Services, Public Services, and Technical Services departmental reports were also included in the Board packet.

Unfinished Business

Annex: Contents and Condition

There was no report.

Taxing Issue

There was no report.

Secretary's Audit

Trustee Frey reported that she found no errors in the minutes.

Trustee Balvaneda reported that she found a few minor grammatical errors; otherwise, she found no errors.

New Business

Budge and Appropriations Ordinance for Fiscal Year 2021-2022

The Ordinance was adopted at the Budget and Appropriations Hearing of August 10, 2021.

Closed/Executive Session

Griashamer moved Frey seconded that the Board enter into executive session to discuss employment, compensation, discipline, performance or dismissal of certain employees [5 ILCS 120/2(c)(1)]. Motion #4 carried. Balvaneda – Aye, Frey – Aye, Griashamer – Aye, Reyes - Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 1, Abstain – 0.

The Board entered into Executive Session at 7:57 p.m.

The Board exited Executive Session at 8:09 p.m.

Board President Griashamer noted that all Board members present during the open session and the Executive Director are all still present.

No action was taken during Executive Session.

Executive Director's Annual Review

Griashamer moved and Frey seconded that the Board approve a \$2,400 salary increase for the Executive Director, effective October 1, 2021. Motion #5 carried. Balvaneda – Aye, Frey – Aye, Griashamer – Aye, Reyes - Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 1, Abstain – 0.

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Adjournment

Frey moved and Zaretsky seconded that the meeting be adjourned. Motion #6 carried. Voice vote: Aye – 6, Nay - 0, Absent – 1, Abstain – 0.

The meeting adjourned at 8:13 p.m.