

Franklin Park Public Library District
Regular Board Meeting of July 13, 2021

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Grieshamer appointed Frey Secretary pro tem.

Board members present: Kay Frey, Frank Grieshamer, Michael Vallone, and Teresita Zaretsky

Board members absent: Jeremy Mazur and Joseph Reyes

Staff members present: Marie Saeli, Executive Director; Vanessa Morrison, Assistant Director; and Stan Monkus, Business Manager

Disposition of Minutes

Frey moved and Grieshamer seconded that the minutes of the Special Board Meeting of June 8, 2021 and the minutes of the Regular Board meeting of June 8, 2021, be approved. Motion #1 carried. Voice vote: Aye – 4, Nay - 0, Absent – 2, Abstain – 0.

Public Comment

There was no public comment.

Selection of a Person to Fill the Existing Board Vacancy

Secretary pro tem Frey read the names of the candidates Adriana Veronica Balvaneda and Matthew Peerboom into the record.

Grieshamer moved and Frey seconded that Adriana Veronica Balvaneda be appointed to fill the existing Board vacancy. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Vallone – Abstain, Zaretsky – Aye. Nay – 0, Absent – 2, Abstain – 1.

Appointment of Committees

President Grieshamer tabled the Committee appointments until the August 10, 2021, Board meeting.

Financial Reports and Approval of Expenditures

Vallone read the financial report.

Zaretsky moved and Frey seconded that checks #23938 through #24000 disbursed from the US Bank checking account in June, totaling \$94,995.79; June payroll liabilities, including payroll taxes, totaling \$75,458.49; the May IMRF payment made in June of \$4,657.97, for a total of \$175,112.25 for operations for the month of June be approved. Motion #3 carried. Frey – Aye, Grieshamer – Aye, Mazur - Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 2, Abstain – 0.

Frey moved and Vallone seconded that a transfer of \$100,000 made on June 10, 2021, from the District's MaxSafe account to the US Bank checking account be approved. Motion #4 carried. Frey – Aye, Grieshamer – Aye, Mazur - Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 2, Abstain – 0.

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Communications

There were no communications.

Committee Reports

There were no committee reports.

Executive Director and Staff Reports

Saeli's written report to the Board was included in the Board packet. Circulation Services and Technical Services departmental reports also were included in the Board packet. The Public Services departmental report was handed out at the Board meeting.

Saeli also noted that the District has been awarded an Illinois State Library Per Capita Grant in the amount of \$27,041.18 for fiscal year 2021.

Unfinished Business

Annex: Contents and Condition

There was nothing to report.

Taxing Issue

Saeli reported that Attorney Friker discovered that the land parcels in question were annexed by the Village of Franklin Park in 1987, and the Cook County Clerk's office has no record that these parcels were ever annexed by the Library District.

According to the Attorney, the Board can pursue annexation of these parcels through the petition of the property owners or by referendum.

New Business

A Resolution Approving a Determination on Verbatim Recordings of Executive Session Minutes

Frey moved and Zaretsky seconded that "A Resolution Approving a Determination on Verbatim Recordings of Executive Session Meetings of the Franklin Park Public Library District Board of Trustees" be approved. Motion #5 carried. Frey – Aye, Grieshamer – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 2, Abstain – 0.

Secretary's Audit

President Grieshamer appointed Trustee Kay Frey to complete the audit of the public Board meeting minutes for fiscal year 2020-2021, required as part of the Illinois Public Library Annual Report (IPLAR).

Ratification of New Hire: Public Services

Frey moved and Vallone seconded that the hiring of Nicole Alcauter as a full-time Assistant Librarian at the rate of \$15 an hour be ratified. Motion #6 carried. Frey – Aye, Grieshamer – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 2, Abstain – 0.

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Ratification of New Hires: Circulation

Grieashamer moved and Frey seconded that the hiring of Brendan Burke and Elizabeth Nguyen as part-time Circulation Assistants at the rate of \$15 an hour be ratified. Motion #7 carried. Frey – Aye, Grieashamer – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 2, Abstain – 0.

Library Hours

Grieashamer moved and Frey seconded that the Library be open on Saturdays from 10 AM – 4 PM, beginning September 11, 2021. Motion #8 carried. Voice vote. Aye – 4, Nay - 0, Absent – 2, Abstain – 0.

Executive Director’s Annual Review

Saeli provided the Trustees with her self-evaluation in preparation for her annual review in August.

No action was taken during Executive Session.

Adjournment

Frey moved and Zaretsky seconded that the meeting be adjourned. Motion #9 carried. Voice vote: Aye – 4, Nay - 0, Absent – 2, Abstain – 0.

The meeting adjourned at 8:04 p.m.