

Franklin Park Public Library District  
Regular Board Meeting of March 8, 2022

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Board members present: Kay Frey, Frank Grieshamer, Jeremy Mazur, Michael Vallone, and Teresita Zaretsky

Board members absent: Adrianna Balvaneda and Joseph Reyes

Staff members present: Marie Saeli, Executive Director; and Vanessa Morrison, Assistant Director

**Disposition of Minutes**

Vallone moved and Frey seconded that the minutes of the Regular Board meeting of February 8, 2022, be approved as presented. Motion #1 carried. Voice vote: Aye – 5, Nay - 0, Absent – 2, Abstain – 0.

**Public Comment**

Cesar Arreola, Franklin Park resident, asked the Board that a system be put in place to limit what items juveniles can check out from the Library.

**Financial Reports and Approval of Expenditures**

Vallone read the financial report.

Frey moved and Zaretsky seconded that checks #24360 through #24411 (with check #24384 voided) disbursed from the US Bank checking account in February, totaling \$58,784.45; February payroll liabilities, including payroll taxes, totaling \$81,390.35; the January IMRF payment made in February of \$5,705.32, for a total of \$145,880.12 for operations for the month of February be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 2, Abstain – 0.

**Communications**

There were no communications.

**Committee Reports**

There were no committee reports.

**Executive Director and Staff Reports**

Saeli's written report to the Board was included in the Board packet. Circulation Services, Public Services, and Technical Services departmental reports were also included in the Board packet.

**Unfinished Business**

**Annex: Contents and Condition**

There was no report.

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Taxing Issue

The Library attorney is preparing the necessary Ordinance to begin the process of getting the annexation question on the ballot.

New Business

Circulation Policy: Temporary Residence

The Board discussed how to handle issuing a Library card to a resident who resides in a hotel, motel, or other type of temporary housing. The Board discussed the criteria for a Temporary Residence Library Card policy. Saeli will draft the policy and submit it at the April 12, 2022, meeting for Board approval.

Incident Response Plan (Information Security)

Frey moved and Mazur seconded that the Board accept the Franklin Park Public Library Incident Response Plan prepared by Outsource IT Solutions Group. Motion #3 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 2, Abstain – 0.

Closed/Executive Session

Grieshamer moved and Frey seconded that the Board enter into executive session to discuss employment, compensation, discipline, performance or dismissal of certain employees [5 ILCS 120/2(c)(1)]. Motion #4 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye. Nay - 0, Absent – 2, Abstain – 0.

The Board entered into Executive Session at 8:09 p.m.

The Board exited Executive Session at 8:30 p.m.

Board President Grieshamer noted that all Board members present during the open session and the Executive Director are still present.

No action was taken in Executive Session.

Business Office Reorganization

The Board asked Saeli to prepare a trial period plan for the April 12, 2022, Board meeting.

Adjournment

Frey moved and Mazur seconded that the meeting be adjourned. Motion #5 carried.  
Voice vote: Aye – 5, Nay - 0, Absent – 2, Abstain – 0.

The meeting adjourned at 8:35 p.m.

Approved: S/Jeremy Mazur  
Secretary

Date: 4/12/2022