

Franklin Park Public Library District
Regular Board Meeting of January 12, 2021

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Board members present: Kay Frey, Frank Grieshamer, Jeremy Mazur, and Michael Vallone

Board member absent: Jessica Krieter, Joseph Reyes, and Teresita Zaretsky

Staff members present: Marie Saeli, Executive Director; Vanessa Morrison, Assistant Director; and Stan Monkus, Business Manager

Disposition of Minutes

Frey moved and Vallone seconded that the minutes of the Regular Board meeting of November 10, 2020, be approved. Motion #1 carried. Voice vote: Aye – 4, Nay - 0, Absent – 3, Abstain – 0.

Public Comment

There was no public comment.

Financial Reports and Approval of Expenditures

Vallone read the financial report.

Frey moved and Mazur seconded that checks #23598 through #23644 disbursed from the US Bank checking account in November, totaling \$67,282.46; November payroll liabilities, including payroll taxes, totaling \$76,063.16; the October IMRF payment made in November of \$5,935.09; checks #23645 to #23685 disbursed from the US Bank checking account in December, totaling \$37,093.83; December payroll liabilities, including payroll taxes, totaling \$73,811.22; the November IMRF payment made in December of \$6,034.41, for a total of \$266,220.17 for operations for the months of November and December be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone - Aye. Nay - 0, Absent – 3, Abstain – 0.

Grieshamer moved and Frey seconded that a transfer of \$100,000 made on November 30, 2020, from the District's MaxSafe account to the US Bank checking account be approved. Motion #3 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone - Aye. Nay - 0, Absent – 3, Abstain – 0.

Communications

There were no communications.

Committee Reports

There were no committee reports.

Executive Director and Staff Reports

Saeli's written report to the Board was included the in the Board packet. Circulation Services, Public Services and Technical Services departmental reports also were included in the Board packet.

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Unfinished Business

Annex: Contents and Condition

There was nothing to report.

Taxing Issue

There was nothing to report.

New Business

Audit

The Board reviewed and discussed the financial report for fiscal year 2019 – 2020.

Frey moved and Vallone seconded that the annual financial report for fiscal year 2019 – 2020, prepared by Lauterbach & Amen, LLP, be accepted. Motion #4 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye. Nay - 0, Absent – 3, Abstain – 0.

Ratification of New Hire: Youth Services

Grieshamer moved and Mazur seconded that the hiring of Laura Constans as a full-time Youth Services Librarian at the annual salary of \$35,000 be ratified. Motion #5 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye. Nay - 0, Absent – 3, Abstain – 0.

Ratification of New Hire: Circulation Services

Frey moved and Vallone seconded that the hiring of Ariana Herrera as a part-time Circulation Assistant at the rate of \$12.00 an hour be ratified. Motion #6 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Vallone – Aye. Nay - 0, Absent – 3, Abstain – 0.

Adjournment

Frey moved and Mazur seconded that the meeting be adjourned. Motion #7 carried. Voice vote: Aye – 4, Nay - 0, Absent – 3, Abstain – 0.

The meeting adjourned at 8:07 p.m.