

Franklin Park Public Library District
Regular Board Meeting of October 13, 2020

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Board members present: Kay Frey, Frank Grieshamer, Jeremy Mazur, Joseph Reyes, Michael Vallone, and Teresita Zaretsky

Board member absent: Jessica Krieter

Staff members present: Marie Saeli, Executive Director; Vanessa Morrison, Assistant Director; and Stan Monkus, Business Manager

Disposition of Minutes

Zaretsky moved and Frey seconded that the minutes of the Regular Board meeting of September 8, 2020, be approved as amended. Motion #1 carried. Voice vote: Aye – 6, Nay - 0, Absent – 1, Abstain – 0.

Public Comment

Allie Mendelson, evening Public Services Librarian, expressed the concerns of library staff regarding an issue with the Circulation Department.

Financial Reports and Approval of Expenditures

Vallone read the financial report.

Frey moved and Reyes seconded that checks #23496 through #23557 disbursed from the US Bank checking account, totaling \$44,429.29; payroll liabilities, including payroll taxes, totaling \$76,784.21; a vacation/sick payout of \$4,073.14; and the August IMRF payment made in September of \$6,081.65, for a total of \$131,368.29 for operations be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Reyes – Aye, Vallone – Aye, Zaretsky - Aye. Nay - 0, Absent – 1, Abstain – 0.

Communications

There were no communications.

Committee Reports

There were no committee reports.

Executive Director and Staff Reports

Saeli's written report to the Board was included in the Board packet. Circulation, and Technical Services departmental reports also were included in the Board packet. The Public Services departmental report was distributed at the Board meeting.

Unfinished Business

Annex: Contents and Condition

There was nothing to report.

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Parking Lot

There was nothing to report.

Taxing Issue

There was nothing to report.

New Business

Resolution Approving an Intergovernmental Agreement for Coronavirus Relief Funds

Frey moved and Vallone seconded that "A Resolution Approving and Authorizing the Execution of an Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds between the County of Cook, Illinois, and the Board of Trustees of the Franklin Park Public Library District, Cook County, Illinois" be approved. Motion #3 carried. Frey – Aye, Griashamer – Aye, Mazur – Aye, Reyes – Aye, Vallone – Aye, Zaretsky - Aye. Nay - 0, Absent – 1, Abstain – 0.

Local Election Official

Vallone moved and Zaretsky seconded that Executive Director Saeli be appointed as the Local Election Official for the April 6, 2021 Consolidated Election. Motion #4 carried. Voice vote: Aye – 6, Nay - 0, Absent – 1, Abstain – 0.

Closed/Executive Session

Frey moved and Zaretsky seconded that the Board enter into executive session to discuss employment, compensation, discipline, performance or dismissal of certain employees [5ILCS 120/2(c)(1)]. Motion #5 carried. Frey – Aye, Griashamer – Aye, Mazur – Aye, Reyes – Aye, Vallone – Aye, Zaretsky - Aye. Nay - 0, Absent – 1, Abstain – 0.

The Board entered into Executive Session at 7:52 p.m.

The Board exited Executive Session at 8:15 p.m.

Board President Griashamer noted that all Board members present during the open session and Executive Director and Assistant Director are all still present.

No action was taken in Executive session.

Griashamer moved and Frey seconded that the Executive Director be instructed to officially write up any directives, goals, job description and other communications of this nature to employees and have employees sign such documents. Motion #6 carried. Frey – Aye, Griashamer – Aye, Mazur – Aye, Reyes – Aye, Vallone – Aye, Zaretsky - Aye. Nay - 0, Absent – 1, Abstain – 0.

Adjournment

Frey moved and Vallone seconded that the meeting be adjourned. Voice vote: Aye – 6, Nay - 0, Absent – 1, Abstain – 0.

The meeting adjourned at 8:18 p.m.