

Franklin Park Public Library District
Regular Board Meeting of June 9, 2020

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Board members present: Kay Frey, Frank Grieshamer, Jeremy Mazur, Joseph Reyes, Michael Vallone, and Teresita Zaretsky

Board member absent: Jessica Krieter

Staff members present: Marie Saeli, Executive Director; Vanessa Morrison, Assistant Director; and Stan Monkus, Business Manager

Disposition of Minutes

Frey moved and Mazur seconded that the minutes of the Regular Board meeting of March 10, 2020, be approved. Motion #1 carried. Voice vote.

Public Comment

Martin Nielsen commented that he thought the library should be open for public computer access.

Financial Reports and Approval of Expenditures

Vallone read the financial report.

Zaretsky moved and Frey seconded that checks #23213 through #23334 disbursed in the months of March, April, and May from the US Bank checking account, totaling \$521,056.92 (including two tax deposit transfer checks from the US Bank checking account to the MaxSafe account totaling \$447,545.00 and one payroll check for \$1,861.52); payroll liabilities for three months, including payroll taxes, totaling \$222,684.69; and the March, April, and May IMRF payments of \$17,355.79, for a total of \$761,094.40, with \$364,978.37 of that total for operation be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Mazur – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

Communications

A letter was received from the Office of the Secretary of State notifying the Director and Board President that the Franklin Park Public Library District has been awarded a FY2020 Illinois Public Library Per Capita Grant in the amount of \$22,916.25.

Committee Reports

There were no committee reports.

Executive Director and Staff Reports

Saeli's written report to the Board included the in person and online services being offered and continuing education completed by library staff in all departments.

Unfinished Business

Annex: Contents and Condition

There was nothing to report.

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Parking Lot

There was nothing to report.

Taxing Issue

There was nothing to report.

Damage to the Library

Utica Insurance and Restore Construction are still in negotiations over the cost of repairs.

New Business

Tentative Budget for Fiscal Year 2020-2021

Grieashamer moved and Frey seconded that the proposed budget for fiscal year 2020-2021 be approved as presented, and that the Budget and Appropriations Hearing Date be set for August 11, 2020, at 7:00 p.m. in the large meeting room of the Franklin Park Public Library. Motion #3 carried. Frey – Aye, Grieashamer – Aye, Mazur – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

Budget and Appropriations Hearing Date

This matter was covered in the foregoing motion.

Alternative to Staff Luncheon

Grieashamer moved and Reyes seconded that in lieu of a staff appreciation luncheon this year that each library employee be given a \$25.00 Jewel gift card. Motion #4 carried. Frey – Aye, Grieashamer – Aye, Mazur – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

Epidemic/Pandemic Policy

Frey moved and Zaretsky seconded that Epidemic/Pandemic Policy be approved. Motion #5 carried. Voice vote.

Families First Coronavirus Response Act Policy

Frey moved and Mazur seconded that the Families First Coronavirus Response Act Policy be approved. Motion #6 carried. Voice vote.

Loaning Laptops/Chromebooks

Grieashamer moved and Frey seconded that the Library purchase a maximum of ten Chromebooks for loan at a cost not to exceed \$3,000, including peripherals. Motion #6 carried. Frey – Aye, Grieashamer – Aye, Mazur – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

Closed/Executive Session

Frey moved and Mazur seconded that the Board enter into executive session to discuss pending litigation and probable or imminent litigation [5 ILCS 120/2(c)(11)]. Motion #7 carried. Frey – Aye, Grieashamer – Aye, Mazur – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

The Board entered into Executive Session at 8:29 p.m.

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The Board exited Executive Session at 8:34 p.m.

Board President Grieshamer noted that all Board members present during the open session and the Executive Director are all still present.

No action was taken in Executive Session.

Adjournment

Frey moved and Zaretsky seconded that the meeting be adjourned. Voice vote.

The meeting adjourned at 8:35 p.m.