

Franklin Park Public Library District  
Regular Board Meeting of October 8, 2019

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Board members present: Kay Frey, Frank Grieshamer, Jessica Krieter, Jeremy Mazur, Michael Vallone, and Teresita Zaretsky

Board members absent: Joseph Reyes

Staff members present: Marie Saeli, Executive Director; Vanessa Morrison, Assistant Director; and Stan Monkus, Business Manager

**Disposition of Minutes**

Frey moved and Zaretsky seconded that the minutes of the September 10, 2019, Regular Board meeting be approved. Motion #1 carried. Voice vote.

**Public Comment**

There was no public comment.

**Financial Reports and Approval of Expenditures**

Vallone read the financial report.

Frey moved and Krieter seconded that checks #22866 through #22936 (with checks #22877 and #22936 voided) disbursed from the US Bank checking account, totaling \$42,697.91; payroll liabilities, including payroll taxes, totaling \$73,658.80; a vacation payout of \$696.86; and the August IMRF payment made in September of \$4,463.88, for a total of \$121,517.47 be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Krieter – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye.

**Communications**

There were no communications.

**Committee Reports**

There were no committee reports.

**Executive Director and Staff Reports**

Saeli's written report to the Board, which included meetings held and attended, was included in the Board packet. The Circulation Services, Public Services, and Technical Services departmental reports were also included in the Board packet.

Saeli reported on the October 3, 2019, RAILS Member Update.

**Unfinished Business**

**Annex**

There was nothing new to report.

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Parking Lots

There was nothing new to report.

**New Business**

Levy Ordinance

The proposed levy numbers were determined using (1) the appropriation numbers from the current Budget and Appropriations Ordinance and (2) the target of not exceeding 105% of last year's tax extension.

Krieter moved and Frey seconded that "An Ordinance Providing for the Levying and Assessment of Taxes by the Franklin Park Public Library District, Cook County, Illinois, for the Fiscal Year Beginning July 1, 2019, and Ending June 30, 2020," be adopted as presented. Motion #3 carried. Frey – Aye, Grieshamer – Aye, Krieter – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye.

Ratification of New Hire: Public Services

Frey moved and Vallone seconded that the promotion of Yanni Grande to full-time Young Adult Assistant at the starting salary of \$27,300 be ratified. Motion #4 carried. Frey – Aye, Grieshamer – Aye, Krieter – Aye, Mazur – Aye, Vallone – Aye. Zaretsky – Aye.

Per Capita Grant Requirement: Trustee Facts File

One of the requirements for the FY2020 Illinois State Library Per Capita Grant is that the Library director and Board of Trustees review the check list for Chapter 3, "Personnel," of *Serving our Public 3.0: Standards for Illinois Public Libraries, 2014*. The Board noted that although the District is able to check all the items on the list, two items are in the process of being updated: the strategic plan and the salary schedule.

Personnel/Policy Committee

Saeli requested that the Personnel/Policy Committee meet with her to review salaries.

Friday Library Hours

Zaretsky moved and Frey seconded that beginning January 3, 2020, the Library will close at 7 p.m. on Fridays. Motion #5 carried. Voice vote.

Taxing District Issue

A possible discrepancy in the areas included in the District's taxing district has arisen. Saeli will investigate, and the issue will be discussed at the November 12, 2019, Board meeting.

**Closed/Executive Session**

Frey moved and Mazur seconded that the Board enter into executive session to discuss pending litigation and probable or imminent litigation [5 ILCS 120/2(c)(11)]. Motion #6 carried. Frey – Aye, Grieshamer – Aye, Krieter – Aye, Mazur – Aye, Vallone – Aye. Zaretsky – Aye.

The Board entered into Executive Session at 8:14 p.m.

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The Board exited Executive Session at 8:18 p.m.

Board President Grieshamer noted that all Board members present during the open session and the Executive Director are all still present.

No action was taken in Executive Session.

**Adjournment**

Frey moved and Krieter seconded that the meeting be adjourned. Voice vote.

The meeting adjourned at 8:18 p.m.