

Franklin Park Public Library District
Regular Board Meeting of June 11, 2019

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Board members present: Kay Frey, Frank Grieshamer, Jessica Krieter, Jeremy Mazur, Michael Vallone, and Teresita Zaretsky

Board members absent: Joseph Reyes

Staff members present: Marie Saeli, Executive Director; Vanessa Morrison, Assistant Director; and Stan Monkus, Business Manager

Disposition of Minutes

Zaretsky moved and Frey seconded that the minutes of the May 14, 2019, Regular Board meeting be approved. Motion #1 carried. Voice vote.

Swearing in of Newly Elected Board Members

The Honorable Joanne F. Rosado, Circuit Court Judge, administered the oath of office to library Trustees Frank Grieshamer, Jessica Krieter, and Jeremy Mazur.

Election of Board Officers

President Grieshamer opened the floor to nominations for President.

Frey moved and Zaretsky seconded that Frank Grieshamer be nominated for President of the Library Board. There were no further nominations. Grieshamer closed the floor to nominations for President.

Grieshamer opened the floor to nominations for Vice President.

Grieshamer moved and Frey seconded that Joseph Reyes be nominated for Vice President of the Library Board. There were no further nominations. Grieshamer closed the floor to nominations for Vice President.

Grieshamer opened the floor to nominations for Secretary.

Krieter moved and Zaretsky seconded that Kay Frey be nominated for Secretary of the Library Board. There were no further nominations. Grieshamer closed the floor to nominations for Secretary.

Grieshamer opened the floor to nominations for Treasurer.

Frey moved and Zaretsky seconded that Michael Vallone be nominated for Treasurer of the Library Board. There were no further nominations. Grieshamer closed the floor to nominations for Treasurer.

President Grieshamer directed Secretary Frey to enter the nominated slate as the elected slate.

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Appointment of Committees

Grieshamer appointed the following Board members to committees:

Building and Grounds – Jeremy Mazur and Teresita Zaretsky
Finance – Michael Vallone and Frank Grieshamer
Personnel/Policy – Kay Frey and Jessica Krieter
Planning – Jeremy Mazur and Kay Frey

Public Comment

There was no public comment.

Financial Reports and Approval of Expenditures

Vallone read the financial report.

Frey moved and Mazur seconded that checks #22620 through #22677 disbursed from the US Bank checking account, totaling \$59,978.58; payroll liabilities, including payroll taxes, totaling \$75,445.26; and the April IMRF payment made in May of \$4,446.83, for a total of \$139,870.68 be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Krieter – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye.

Frey moved and Zaretsky seconded that a transfer of \$100,000 on May 15, 2019, from the District's MaxSafe account to the US Bank checking account be approved. Motion #3 carried. Frey – Aye, Grieshamer – Aye, Krieter – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye.

Communications

There were no communications.

Committee Reports

There were no committee reports.

Executive Director and Staff Reports

Saeli's written report to the Board, which included meetings held and attended, was included in the Board packet. Circulation Services, Public Services, and Technical Services departmental reports were also included in the Board packet.

Unfinished Business

Annex: Contents and Condition

Saeli provided a list of furniture items being stored in the annex that might be disposed of or donated. A few items may be usable in the library.

Vallone moved and Zaretsky seconded that "An Ordinance Determining Personal Property No Longer Necessary Or Useful To The Franklin Park Public Library District And Authorizing Its Conveyance Or Sale" be adopted. Motion #4 carried. Frey – Aye, Grieshamer – Aye, Krieter – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye.

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Sick Leave Policy

The Board discussed various approaches to handling reimbursement for unused sick leave when an employee resigns or retires. This topic will be revisited at the July Board meeting.

New Business

Tentative Budget for Fiscal Year 2019-2020

Frey moved and Zaretsky seconded that the proposed budget for fiscal year 2019-2020 be approved as presented. Motion #5 carried. Frey – Aye, Grieshamer – Aye, Krieter – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye.

Budget and Appropriations Hearing Date

By Board consensus the Budget and Appropriations Hearing Date is set for August 13, 2019, at 7:00 p.m. in the large meeting room of the Franklin Park Public Library.

Library Parking Lots

The Board discussed issues with the library parking lots.

Frey moved and Krieter seconded that library employees park in the back lot and be limited to one third of the side lot; that the parking spaces in the front of the library, excluding the handicap spaces, be limited to 2-hours; and that clear signage be posted indicating the directional traffic flow of the public parking areas. Motion #6 carried. Voice vote.

Closed/Executive Session

Grieshamer moved and Frey seconded that the Board enter into executive session to discuss probable or imminent litigation [5 ILCS 120/2(c)(11)]. Motion #7 carried. Frey – Aye, Grieshamer – Aye, Krieter – Aye, Mazur – Aye, Vallone – Aye, Zaretsky – Aye.

The Board entered into Executive Session at 8:45 p.m.

The Board exited Executive Session at 8:50 p.m.

Board President Grieshamer noted that all Board members present during the open session and the Executive Director are all still present.

No action was taken in Executive Session.

Adjournment

Zaretsky moved and Frey seconded that the meeting be adjourned. Voice vote.

The meeting adjourned at 8:51 p.m.