

Franklin Park Public Library District
Regular Board Meeting of May 14, 2019

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Board members present: Kay Frey, Frank Grieshamer, Jessica Krieter, Joseph Reyes, Michael Vallone, and Teresita Zaretsky

Board members absent: Erica Lazcano

Staff members present: Marie Saeli, Executive Director; Vanessa Morrison, Assistant Director; and Stan Monkus, Business Manager

Disposition of Minutes

Frey moved and Zaretsky seconded that the minutes of the April 9, 2019, Regular Board meeting be approved. Motion #1 carried. Frey – Aye, Grieshamer – Aye, Krieter – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

Public Comment

There was no public comment.

Financial Reports and Approval of Expenditures

Vallone read the financial report.

Frey moved and Reyes seconded that checks #22563 through #22619 disbursed from the US Bank checking account, totaling \$47,772.69; payroll liabilities, including payroll taxes, totaling \$76,760.14; the March IMRF payment made in April of \$4,353.26; a vacation/sick payout of \$1,389.17, for a total of \$130,275.26 be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Krieter – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

Communications

The Library received a thank you letter from American Legion Family Post 974 for knitted blankets and other items collected by the Library and donated for the Stand Down to help homeless veterans held on Sunday, January 13, 2019.

Committee Reports

There were no committee reports.

Executive Director and Staff Reports

Saeli's written report to the Board, which included meetings held and attended, was included in the Board packet. Circulation Services, Public Services, and Technical Services departmental reports were also included in the Board packet.

Unfinished Business

Annex

There was no new information to discuss.

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New Business

Sick Leave Policy

Frey moved and Reyes seconded that the revision for clarification of section 11.2C of the Personnel Code regarding payment of unused sick leave when an employee retires or resigns be approved. **Motion #3 carried.** Frey – Aye, Grieashamer – Aye, Krieter – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

The Board discussed possible changes to the policy of payment for unused sick leave when an employee retires or resigns. The topic will be revisited at the June Board meeting.

Capital Asset Policy

Frey moved and Vallone seconded that the Capital Asset Policy be adopted as presented. **Motion #4 carried.** Frey – Aye, Grieashamer – Aye, Krieter – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

Closed/Executive Session

An executive session was not called.

Adjournment

Vallone moved and Zaretsky seconded that the meeting be adjourned. Voice vote.

The meeting adjourned at 8:07 p.m.