

Franklin Park Public Library District  
Regular Board Meeting of April 9, 2019

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Board members present: Kay Frey, Frank Grieshamer, Joseph Reyes, Michael Vallone, and Teresita Zaretsky

Board members absent: Jessica Krieter and Erica Lazcano

Staff members present: Marie Saeli, Executive Director; Vanessa Morrison, Assistant Director; and Stan Monkus, Business Manager

**Disposition of Minutes**

Frey moved and Zaretsky seconded that the minutes of the March 12, 2019, Regular Board meeting be approved. Motion #1 carried. Frey – Aye, Grieshamer – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

**Public Comment**

There was no public comment.

**Financial Reports and Approval of Expenditures**

Vallone read the financial report.

Frey moved and Reyes seconded that checks #22504 through #22563 disbursed from the US Bank checking account, totaling \$615,593.9, with three transfer checks of tax deposits from the US Bank checking account to the MaxSafe account totaling \$573,718 and 56 checks totaling \$41,875.39 for operational expenses; payroll liabilities, including payroll taxes, totaling \$75,257.09; the February IMRF payment made in March of \$4,290.48; for a total of \$121,422.96 be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

**Communications**

The Library received a thank you letter from Resurrection Lutheran Church for the donation from the food drive held to honor the memory of Mark Johnson. Mark was a long-time library employee and a long-time member of Resurrection.

**Committee Reports**

There were no committee reports.

**Executive Director and Staff Reports**

Saeli's written report to the Board, which included meetings held and attended, was included in the Board packet. Circulation Services, Public Services, and Technical Services departmental reports were also included in the Board packet.

In addition, Saeli reported that the Franklin Park Public Library District has been awarded a fiscal year 2019 Illinois Library State Per Capita grant of \$22,916.25.

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**Unfinished Business**

Annex

There was no new information to discuss.

**New Business**

Ratification of New Hire: Public Services

Frey moved and Zaretsky seconded that the hiring of Alyssa Dohse as a full-time Public Services Librarian at the salary of \$34,500 be ratified. Motion #3 carried. Frey – Aye, Grieshamer – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

Telecommunications Clean-Up Project

The Board listened to reports from Monkus and Saeli on the project, and they reviewed the existing quotes from different technology companies. After a discussion with one of the companies, Monkus asked for a revised quote, which was not received in time for the Board meeting.

Frey moved and Reyes seconded that the telecommunications clean-up project be approved at a cost not to exceed \$15,000. Motion #4 carried. Frey – Aye, Grieshamer – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

**Closed/Executive Session**

An executive session was not called.

**Adjournment**

Zaretsky moved and Frey seconded that the meeting be adjourned. Voice vote.

The meeting adjourned at 8:02 p.m.