

Franklin Park Public Library District
Regular Board Meeting of February 12, 2019

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Board members present: Kay Frey, Frank Grieshamer, Jessica Krieter, Michael Vallone, and Teresita Zaretsky

Board members absent: Erica Lazcano and Joseph Reyes

Staff members present: Marie Saeli, Executive Director; Vanessa Morrison, Assistant Director; and Stan Monkus, Business Manager

Disposition of Minutes

Frey moved and Vallone seconded that the minutes of the January 8, 2019, Regular Board meeting be approved. Motion #1 carried. Frey – Aye, Grieshamer – Aye, Krieter – Aye, Vallone – Aye, Zaretsky – Aye.

Public Comment

There was no public comment.

Financial Reports and Approval of Expenditures

Vallone read the financial report.

Vallone moved and Zaretsky seconded that checks #22388 through #22426 disbursed from the US Bank checking account, totaling \$44,476.47; payroll liabilities, including payroll taxes, totaling \$73,701.06; the December IMRF payment made in January of \$6,145.41; for a total of \$124,322.94 be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Krieter – Aye, Vallone – Aye, Zaretsky – Aye.

Frey moved and Zaretsky seconded that a transfer of \$100,000 on January 15, 2019, from the District's MaxSafe account to the US Bank checking account be approved. Motion #3 carried. Frey – Aye, Grieshamer – Aye, Krieter – Aye, Vallone – Aye, Zaretsky – Aye.

Communications

There were no communications.

Committee Reports

There were no committee reports.

Executive Director and Staff Reports

Saeli's written report to the Board, which included meetings held and attended, was included in the Board packet. Circulation Services, Public Services, and Technical Services departmental reports were also included in the Board packet.

In addition, Saeli reported on the receipt of \$923.00, the balance of what was owed the Library for books damaged in an incident on May 1, 2018. Saeli also reported that she filed a police report on a

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patron who has \$650 worth of materials checked out from the Library and refuses to return them.

Unfinished Business

Annex

There was no new information to discuss.

New Business

Ratification of New Hires: Circulation

Vallone moved and Frey seconded that the hiring of Joanna Kurkowski, Victor Uruchima, and Jasmine Whiteside as part-time Circulation Assistants at the rate of \$11.00 an hour be ratified. Motion #4 carried. Frey – Aye, Grieshamer – Aye, Krieter – Aye, Vallone – Aye, Zaretsky – Aye.

Closed/Executive Session

An executive session was not called.

Adjournment

Frey moved and Zaretsky seconded that the meeting be adjourned. Voice vote.

The meeting adjourned at 7:48 p.m.