

Franklin Park Public Library District
Regular Board Meeting of April 10, 2018

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Board members present: Kay Frey, Frank Grieshamer, Erica Lazcano, and Michael Vallone

Board members absent: Theresa Aiello, Joseph Reyes and Teresita Zaretsky

Staff members present: Marie Saeli, Executive Director; Vanessa Morrison, Assistant Director; and Stan Monkus, Business Manager

Public Comment

There was no public comment.

Disposition of Minutes

Vallone moved and Lazcano seconded that the minutes of the March 13, 2018, Regular Board meeting be approved. Motion #1 carried. Voice vote.

Financial Reports and Approval of Expenditures

Vallone read the financial report.

Frey moved and Lazcano seconded that checks #21301 through #21341 disbursed from the US Bank checking account, totaling \$541,276.46, of which forty-three checks were for operating expenses totaling \$35,853.46, and one check, #21311 for \$505,423 was a transfer of tax deposits from the US Bank checking account to the MaxSafe account; payroll liabilities, including payroll taxes, totaling \$72,165.92; and the February IMRF payment made in March of \$6,439.46, for a total of \$144,458.84 be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Lazcano – Aye, Vallone – Aye.

Communications

Secretary Frey read a letter of resignation received from Trustee Aiello, dated April 9, 2018.

Committee Reports

The Personnel/Policy Committee completed its review of the District's Personnel Code. The Committee presented its recommendations for revisions in New Business.

Executive Director and Staff Reports

Saeli's written report to the Board, which included meetings held and attended, was included in the Board packet. Circulation, and Technical Services departmental reports also were included in the Board packet. The Public Services departmental report was handed out at the Board meeting.

Saeli also noted that the District received a check on Monday, April 2, 2018, for the FY2017 Illinois State Library Per Capita Grant award in the amount of \$14, 234.47.

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Unfinished Business

Annex

There was no new information to discuss.

New Business

Ratification of New Hire: Public Services

Vallone moved and Frey seconded that the hiring of Chandrea Willard as a full-time Early Literacy Librarian in the Public Services Department at a starting salary of \$33,000 be ratified. **Motion #3 carried.** Frey – Aye, Grieshamer – Aye, Lazcano – Aye, Vallone – Aye.

Ratification of New Hire: Circulation Services

Frey moved and Lazcano seconded that the hiring of Dawn Cremeans as a part-time Circulation Clerk/Page at the rate of \$10.00 an hour be ratified. **Motion #4 carried.** Frey – Aye, Grieshamer – Aye, Lazcano – Aye, Vallone – Aye.

Personnel Code Revisions

Frey moved and Lazcano seconded that the revisions to the Franklin Park Public Library District Personnel Code be approved as presented. **Motion #5 carried.** Frey – Aye, Grieshamer – Aye, Lazcano – Aye, Vallone – Aye.

Closed/Executive Session

Frey moved and Lazcano seconded that the Board enter into executive session to discuss the employment, compensation, discipline, performance or dismissal of specific employees of the public body [5 ILCS 120/2(c)(1)], and to discuss the selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office [5 ILCS 120/2(c)(3)]. **Motion #6 carried.** Frey – Aye, Grieshamer – Aye, Lazcano – Aye, Vallone – Aye.

The Board entered into Executive Session at 7:45 p.m.

The Board exited Executive Session at 8:03 p.m.

Board President Grieshamer noted that all Board members present during the open session and the Executive Director are all still present.

No action was taken in Executive Session.

Adjournment

Frey moved and Lazcano seconded that the meeting be adjourned. Voice vote.

The meeting adjourned at 8:04 p.m.