

Franklin Park Public Library District  
Regular Board Meeting of March 13, 2018

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Board members present: Kay Frey, Frank Grieshamer, Joseph Reyes, Michael Vallone, and Teresita Zaretsky

Board members absent: Theresa Aiello and Erica Lazcano

Staff members present: Marie Saeli, Executive Director; Vanessa Morrison, Assistant Director; and Stan Monkus, Business Manager

**Public Comment**

There was no public comment.

**Disposition of Minutes**

Vallone moved and Zaretsky seconded that the minutes of the February 13, 2018, Regular Board meeting be approved. Motion #1 carried. Voice vote.

Reyes arrived at 7:37 p.m.

**Financial Reports and Approval of Expenditures**

Vallone read the financial report.

Frey moved and Zaretsky seconded that checks #21238 through #21297 disbursed from the US Bank checking account, totaling \$63,117.67; payroll liabilities, including payroll taxes, totaling \$70,406.99; a vacation/sick payout of \$4,555.41; and the January IMRF payment made in February of \$6,090.82, for a total of \$144,170.89 be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

**Communications**

There were no communications.

**Committee Reports**

The Personnel/Policy Committee has been discussing revisions to the Personnel Code. They hope to present a draft of the revised Personnel Code to the Board at the April 10, 2018, meeting.

**Executive Director and Staff Reports**

Saeli's written report to the Board, which included meetings held and attended, was included in the Board packet. Circulation, Public Services, and Technical Services departmental reports also were included in the Board packet.

**Unfinished Business**

**Annex**

There was no new information to discuss.

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**Staff Development**

The day that all libraries will be shut down while the data from the new 19 libraries is loaded into system has been changed to Monday, April 30<sup>th</sup>, rather than Tuesday, May 1, 2018. The Board previously approved Tuesday, May 1, 2018, as a staff development day. Saeli asked that the staff development date be changed to Monday, April 30, 2018.

Frey moved and Vallone seconded that during the week of April 29 through May 5, 2018, the Library will be closed one day for staff development, and that day will coincide with the day that SWAN libraries' automation systems will be shut down as the data from the new 19 libraries is loaded into the system.

Motion #3 carried. Voice Vote.

**New Business**

**Ratification of New Hire: Public Services**

Zaretsky moved and Frey seconded that this item of business be tabled until the April 10, 2018, regular Board meeting. Motion #4 carried. Voice Vote.

**Closed/Executive Session**

An Executive Session was not called.

**Adjournment**

Frey moved and Vallone seconded that the meeting be adjourned. Voice vote.

The meeting adjourned at 7:47 p.m.