

Franklin Park Public Library District
Regular Board Meeting of August 8, 2017

The Board meeting was called to order by Board President Grieshamer at 7:30 p.m.

Board members present: Kay Frey, Frank Grieshamer, Erica Lazcano, Joseph Reyes, Michael Vallone, and Teresita Zaretsky

Board member absent: Theresa Aiello

Staff members present: Marie Saeli, Executive Director; and Vanessa Morrison, Assistant Director

Public Comment

There was no public comment.

Disposition of Minutes

Vallone moved and Lazcano seconded that the minutes of the July 11, 2017, Regular Board meeting be approved. Motion #1 carried. Voice vote.

Swearing in of Newly Elected Board Member

President Grieshamer administered the Oath of Office to Trustee Joseph Reyes.

Financial Reports and Approval of Expenditures

Vallone read the financial report.

Zaretsky moved and Frey seconded that checks #20801 through #20870 disbursed from the US Bank checking account, totaling \$69,459.53 for operational disbursements; check #1011 for \$80,490.90 disbursed from the MaxSafe account to Key Financial for the HVAC loan; payroll liabilities, including payroll taxes, totaling \$71,563.52; a vacation/sick payout to Angel Perez for \$2,021.11; and the June IMRF payment made in July of \$6,492.58, for a total of \$230,027.64 be approved. Motion #2 carried. Frey – Aye, Grieshamer – Aye, Lazcano – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

Communications

There were no communications.

Committee Reports

There were no committee reports.

Executive Director and Staff Reports

Saeli's written report to the Board, which included meetings held and attended, was included in the Board packet. Circulation, Information and Digital Services, and Technical Services departmental reports also were included in the Board packet.

Unfinished Business

There was no unfinished business.

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New Business

Budget and Appropriations Ordinance for Fiscal Year 2017-2018

Reyes moved and Frey seconded that "An Ordinance for Providing Budget and Appropriations of the Franklin Park Public Library District, Cook County, Illinois, for the Fiscal Year Beginning July 1, 2017 and Ending June 30, 2018" be adopted. Motion #3 carried. Frey – Aye, Grieshamer – Aye, Lazcano – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

Secretary's Audit

In a review of the minutes of fiscal year 2016-2017, an error was found in the minutes of the regular Board meeting of August 11, 2017.

Frey moved and Lazcano seconded that the corrected minutes of August 11, 2017, be approved. Motion #4 carried. Voice vote.

Illinois Public Library Annual Report (IPLAR)

Frey moved and Reyes seconded that the Illinois Public Library Annual Report for fiscal year 2016-2017 be accepted. Motion #5 carried. Frey – Aye, Grieshamer – Aye, Lazcano – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

Circulation Policies: Video Games

Vallone moved and Zaretsky seconded that the policy for loaning video games be approved and added to the existing Circulation Policies. Motion #6 carried. Frey – Aye, Grieshamer – Aye, Lazcano – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

Resolution for Retiring Employee

Frey moved and Lazcano seconded that the "Board Resolution of the Franklin Park Public Library District in Recognition and Appreciation of Distinguished Service" for Corrine Tedesco be approved as presented. Motion #7 carried. Voice vote.

Annex Demolition

The Board discussed the possibility of demolishing the small house that stands on District property known as the "annex." Before demolition can be done, an asbestos inspection will need to be completed.

Equipment Stored in Annex

The Board discussed removal and/or disposal of equipment and other items currently stored in the annex.

Frey moved and Reyes seconded that the Board would consider the possible sale of District owned equipment to another government body. Motion #7 carried. Frey – Aye, Grieshamer – Aye, Lazcano – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

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Ratification of Personnel Changes

Vallone moved and Frey seconded that the personnel changes be ratified as presented.

Motion #8 carried. Frey – Aye, Grieshamer – Aye, Lazcano – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

Executive Director's Annual Review

Reyes moved and Lazcano seconded that the Board enter into executive session to discuss employment, compensation, discipline, performance or dismissal of certain employees [5 ILCS 120/2(c)(1)]. Motion #9 carried. Frey – Aye, Grieshamer – Aye, Lazcano – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

The Board entered into Executive Session at 8:19 p.m.

The Board exited Executive Session at 8:30 p.m.

Grieshamer noted that all Board members who entered executive session were still present.

Vallone moved and Zaretsky seconded that Saeli's employment contract be extended for one-year, with a 3% salary increase, effective October 1, 2017. Motion #10 carried. Frey – Aye, Grieshamer – Aye, Lazcano – Aye, Reyes – Aye, Vallone – Aye, Zaretsky – Aye.

Grieshamer moved and Frey seconded that President Grieshamer's copy of the Executive Director's evaluation become the file copy for Saeli's permanent personnel record. Motion #11 carried. Voice vote.

Adjournment

Vallone moved and Reyes seconded that the meeting be adjourned. Voice vote.

The meeting adjourned at 8:32 p.m.